

**Minutes East Grand Fire Protection District  
Board of Directors Meeting  
April 22<sup>nd</sup>, 2026**

Board Members Present: President Garth Hein (remote), Vice President Donald Maurais, Treasurer Ryan Barwick, Director Rachel Hoyhtya and Secretary Richard Kramer.

Staff Present: Chief Todd Holzwarth, Fire Marshal Ryan Mowrey, Assistant Fire Marshal Jordan Ennis, Volunteer Coordinator Jed Henry, Fire Prevention Technician / Engineer Christopher Cheevers and Administrative Assistant Andrea Jovanovski.

Director Donald Maurais opened the Board of Directors meeting at 18:10. There was a quorum of Directors present. No members of the public were present. The Training Coordinator report was requested to be moved to the top of the agenda.

**Training Coordinator Report:**

Jed gave the report for Steve. Work continues on the county-wide radio encryption transition, with significant effort currently focused on programming individual codeplugs for each radio model in preparation for the 800 GTR transition scheduled for the third week of May. The academy cohort of seven recruits begins training Monday, starting with S-130/190 and transitioning into structure training on May 6<sup>th</sup>, with the condensed academy running through June 3<sup>rd</sup>. Several members, including Assistant Fire Marshal Jordan Ennis, are actively participating in the EMT course in Granby. Staff have adjusted workloads to help support those balancing coursework alongside regular duties. To strengthen interagency collaboration, the District has opened its S-130 wildland training to EMS personnel to help bridge operational gaps. Additional training efforts included participation in aircraft fire training last week, with several firefighters attending. The department also redistributed 26 sets of expired turnout gear to partner agencies for training purposes, maximizing the continued use of retired equipment. Significant investment has also been made in new protective gear since the last meeting.

The Board reviewed the minutes from March 25<sup>th</sup>, 2026.

- ❖ Director Richard Kramer moved to approve the March 25<sup>th</sup>, 2026 minutes as written. Director Ryan Barwick seconded the motion. The motion passed unanimously.

**Discussion of Financials:**

Chief Holzwarth gave the report for Kristen. Preliminary information regarding potential sales tax revenue scenarios, associated election costs, and implementation considerations was presented for informational purposes. It was noted that some projections are estimates, as obtaining consistent and detailed guidance from town staff has been challenging. It was also noted that sales tax authority varies by entity type, with special districts subject to different statutory limitations than municipalities, meaning taxable categories may not align. Additionally, some districts that recently implemented sales taxes reportedly received initial revenues that differed from projections. Board Member Ryan requested that total annual revenue and expense figures also be added to the annual budget comparison column.

- ❖ Director Richard Kramer moved to pay the bills. Director Ryan Barwick seconded the motion. The motion passed unanimously.

**Chief's Report:**

Impact fee activity has begun increasing as summer construction permitting picks up. Chief Holzwarth noted that the Wildfire Resiliency Code has now been adopted across applicable jurisdictions, following the legislature's decision not to allow a proposed grace period for county implementation. It was also noted that Michael Brack will be departing the Town of Fraser, with recruitment efforts underway for his replacement. Operationally, call volume continues to trend upward for the year, with total incidents now in the high 180s.

**Fire Prevention Bureau Report:**

Ryan reported that Fire Prevention activity continues to increase seasonally, with an uptick in short-term rental activity, sprinkler and alarm permitting, and development review workload. A new 15-building apartment complex was recently submitted for review, in addition to ongoing infrastructure planning efforts with Grand Park on the West Mountain side. Staff are also evaluating equipment purchases for Lonetree Station, including an extractor and smaller support equipment. Existing building inspections have resumed, with staff working through inspections, pre-planning visits, and risk assessment efforts as capacity allows. Summer camp inspections have also been a major recent focus, with YMCA and Young Life inspections completed and Timberline Lodge scheduled next. Staff noted significant year-over-year improvements in compliance at these facilities. Wildfire mitigation demand has increased substantially, with

approximately 60 wildfire hazard assessment requests currently backlogged due to drought conditions and increased public outreach. Staff are coordinating with the Wildfire Council and neighboring districts on a potential shared part-time inspector to help manage demand within the District. Three additional neighborhoods are pursuing Firewise designation, which would bring the District total to 15 recognized communities. The Wildfire Resiliency Code remains on track for a July 1<sup>st</sup> implementation date and will apply to permits issued on or after that date. Building departments within their respective jurisdictions will oversee plan review and inspections, with Fire Prevention serving in a subject matter expert support role as needed. The short-term rental inspection and renewal program continues to operate at a sustainable pace, with inspections generally brief and manageable. Current fee structures remain unchanged and continue to cover direct program costs while supporting First Due expenses. Staff plan to conduct a full program cost and revenue analysis by the end of 2026 to evaluate long-term financial sustainability.

Board Business:

Regarding the Lonetree Fire & EMS Station lease discussion, Board Member Garth suggested transitioning to a flat rental fee to simplify billing and reduce ongoing back-and-forth over shared expenses. Review of the lease identified language limiting utility cost recovery to 50% during the first two years, with unclear terms thereafter that may affect the District's ability to recover utility costs beyond that period. The Board agreed to consult legal counsel for a prompt review of the lease to clarify its interpretation and associated risks, with the understanding that, depending on the outcome, the Board may provide the required six months' notice to renegotiate or amend the lease prior to its expiration.

The Board agreed to table the 2026 Ballot Question(s) discussion until the next meeting and keep it on the action item list pending additional information related to the URA TIF. The intent is to revisit the matter in May.

For the May Board of Directors meeting, Director Ryan Barwick will attend remotely.

- ❖ Director Ryan Barwick moved to go into Executive Session at 19:30. Director Garth Hein seconded the motion. The motion passed unanimously.
- ❖ Director Garth Hein moved to come out of Executive Session at 20:46. Director Ryan Barwick seconded the motion. The motion passed unanimously.

Upon returning from Executive Session, the Board reported that discussions were held in preparation for the upcoming URA TIF negotiations. No formal decisions or actions were taken.

- ❖ Director Ryan Barwick moved to adjourn the meeting. Director Rachel Hoyhtya seconded the motion. The meeting was adjourned at 20:47.

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Garth Hein

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Donald Maurais

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Rachel Hoyhtya

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Rick Kramer

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Ryan Barwick