

**Minutes East Grand Fire Protection District
Board of Directors Meeting
February 25th, 2026**

Board Directors Present: Director Rachel Hoyhtya, Secretary Richard Kramer and Treasurer Ryan Barwick (remote).

Staff Present: Chief Todd Holzwarth, Training Coordinator Steve Waldorf (remote), Fire Marshal Ryan Mowrey, Assistant Fire Marshal Jordan Ennis, Fire Inspector Act. Lieutenant Ricardo Loza, Office Manager & DOF Kristen Rybij, Fire Prevention Technician Engineer Christopher Cheevers, Volunteer Coordinator Jed Henry and Fire Prevention Administrative Assistant Andrea Jovanovski.

Volunteer Liaison Committee (VLC) Present: Firefighter Jon Pearce.

Director Rachel Hoyhtya opened the Board of Directors meeting at 18:05. There was a quorum of Directors present. There was no public present.

The Board reviewed the January 28th, 2026 minutes.

- ❖ Director Richard Kramer moved to approve the minutes. Director Ryan Barwick seconded the motion. The motion passed unanimously.

Discussion of Financials:

Kristen presented the Financial Report. Cash flow remains stable with no notable issues. Impact fee revenue continues to come in, totaling \$49,000 year-to-date. At this time, there have been no applications or indications of upcoming rebate requests. Within the General Fund, a notable item includes a workers' compensation refund of \$8,891. As previously explained, workers' compensation premiums are estimated and billed at the beginning of the year based on projected salaries. At year-end, an audit is conducted using actual payroll figures. Due to several unfilled positions in the prior year, actual salaries were lower than projected, resulting in a refund. Additionally, the District received Heart and Cancer grant funds, which were delayed from the prior year due to state processing issues. The deposit of these funds is reflected in the current financials.

- ❖ Director Richard Kramer moved to pay the bills. Director Ryan Barwick seconded the motion. The motion passed unanimously.

Chief's Report:

Lonetree signage is expected to be installed within the next month. Gate system repairs and adjustments have been completed. A spring was installed to allow the gate to reopen if it closes prematurely, and tailgating mode settings were reviewed to better balance security and traffic flow. The system is currently capable of sustaining one additional impact before replacement parts are required. The Fire and Ice event was a success and well received. Additionally, Chief Glen Trainor of the Fraser Winter Park Police Department will be retiring on June 1st, and a successor has not yet been announced.

Fire Prevention Bureau Report:

Short-term rental inspections are ongoing, and the renewal process has improved overall processing times. Staff have also resumed inspections of existing buildings and are accommodating state licensing inspections on a quick turnaround, often same or next day. Plan and development reviews remain active, with several large projects underway, including multiple commercial buildings currently in the inspection phase. While fewer smaller single-family projects are being submitted, larger and multi-family developments continue to move forward. Much of the workload involves later-stage submittals with ongoing revisions and change orders. Staff continue to make progress on internal projects, including website updates and permit processing improvements. The strategic plan has been finalized and is included in the board packet for approval. Additionally, time has been allocated to support TIF-related efforts.

Training Coordinator Report:

The department currently has approximately five to six members in EMT training. Crews recently conducted a water supply training utilizing drafting operations, with strong participation and support from the Lonetree crew. Jon Pearce of the VLC reported that the group is approximately one-third of the way through its process, with a meeting scheduled to review ideas. Overall morale remains high, supported by recent stipend distribution and a well-received recognition ceremony. Communication among volunteers continues to be strong.

Board Business:

The 2026 – 2031 EGFD Strategic Plan Final Draft was reviewed and accepted.

- ❖ Director Ryan Barwick moved to approve Resolution 2026-2-25 – “Resolution Designating the Official Custodian of Records and Adopting an Amended and Restated Policy on Responding to Open Records Requests”. Director Richard Kramer seconded the motion. The motion passed unanimously.

For the March Board of Directors Meeting, Director Ryan Barwick will attend remotely. The meeting will also include a Pension Meeting.

- ❖ Director Richard Kramer moved to go into Executive Session at 18:45. Director Ryan Barwick seconded the motion. The motion passed unanimously.
- ❖ Director Richard Kramer moved to come out of Executive Session at 19:10. Director Rachel Hoyhtya seconded the motion. The motion passed unanimously.

Upon returning from Executive Session, the Board noted that discussions were held in preparation for the upcoming TIF negotiations. No formal decisions or actions were taken.

- ❖ Director Richard Kramer moved to adjourn the meeting. Director Rachel Hoyhtya seconded the motion. The meeting was adjourned at 19:15.

Garth Hein

Donald Maurais

Rachel Hoyhtya

Rick Kramer

Ryan Barwick