

**Minutes East Grand Fire Protection District
Board of Directors Meeting
January 22nd, 2025**

Board Directors Present: President Garth Hein, Secretary Richard Kramer, Treasurer Rachel Hoyhtya, Director Ryan Barwick (remotely).

Staff Present: Chief Todd Holzwarth, Fire Marshal Dennis Soles, Volunteer Coordinator Jed Henry, Asst. Fire Marshal Ryan Mowrey, Eng. Prevention Technician Christopher Cheevers.

Director Garth Hein opened the Board of Directors meeting at 18:16 p.m. There was a quorum of Directors present. There was no public. Garth moved the presentation of the Impact Fees before the Chief's Report as Ryan needs to leave.

The December 11th 2024 meeting minutes were tabled until the February Board meeting.

Discussion of Financials: Todd gave the financial report in Kristen's absence. He noted that annually at the January meeting, Kristen presents the General Fund, Impact Fees, and Check Register as separate reports in order to highlight the end of year financials. The final South Station Budget report was presented. Todd noted that we still have a respectable balance in LPL Investments and suffered minimal loss on the shares we had to sell immaturity. We are starting to research options for a new overseeing accountant as Tim Day prepares to retire. Marsha Peters oversaw the District for decades and upon her retirement handed that responsibility over to Tim Day, which has now been handed over to Kristen (mostly).

- ❖ Director Richard Kramer moved to pay the bills. Director Rachel Hoyhtya seconded. The motion passed unanimously.

Christopher Cheevers introduced himself. There was then lengthy discussion over the current version (3) of the Impact Fee Study. As it currently presents, there are fixed impact fees for residential units broken into different square footage brackets. Garth noted that the Board still holds interest in charging fees for new construction as a single price per square foot no matter the classification or size. Todd noted that this can be done and was only avoided due to some funky math. He will relay this request to BBC Research and Consulting. If we decide to keep the tiered approach it is confirmed that we will add a bracket for residential units over 3,500 sq. ft. as that is where unrealized financial losses will occur. Todd noted that they also dropped the sprinkler credit as most homes are now sprinklered or will be required to in the near future anyway. The Board then reviewed the rebate program parameters. It was noted that the document in front of them was just a brainstorm and in the end the program is meant to support full-time locals with home ownership. Aside from revising the semantics of the requirements, it was requested that we remove any rebate applicability that could include anything but a full-time local working full-time in our District in order to protect us from dishonest applications to a system meant to help full-time locals. These proposed requirements will also require a level of record keeping and enforcement impossible to keep up with. The Towns and County were provided with version I & II of the nexus study for review as required the new statute. No input has yet been received from them.

Chief's Report: They are still working through a punch list at the South Station. There is currently an undiagnosed issue with the ventilation, but the mysterious sewage smell has been solved – dead batteries in Engine 481. We ended the year with 424 calls, including a structure fire in a Meadow Ridge unit on Christmas and a double fatality the day after. We performed 3 extrications with 5 occupants. This was the first use of whole blood by EMS and was integral in keeping organs viable for donation.

Fire Prevention Bureau Report: New construction is still going strong. The STR Inspection program is in full swing. There have been a plentitude of questions rolling in but with the creation of the new phone answering system and corresponding STR help line they have been greatly reduced along with the constantly ringing phones. An FAQ sheet is also in the works and will be added to the website once complete. The TOWP will be creating a video to help advertise for the STR program as well as Community Connect.

Training Coordinator Report: Jed gave the report in Steve's absence. At the next training they plan to recreate extrication scenarios akin to those needed during the fatal accident. The Volunteers involved in that rescue effort have stepped up to teach the training. Garth asked everyone to keep an eye on them for signs of any trauma response during the training and check in with them afterwards as well. We have one resident moving out of the Tabernash station and one moving in at HQ. 491 has been fixed. Jed and Steve have decided to move forward with Zool for our AED purchases. Jed acknowledged the crew for the great response on 12/25 and

12/26. Jed presented the list of everyone's numbers and corresponding annual incentive awards for the Board to review.

There were no public comments.

Board Business:

- ❖ Director Richard Kramer moved to approve "Purchase of a Rosenbauer Warrior Wolf by Lease Purchase and Authorization to Sign Documents." Director Rachel Hoyhtya seconded. The motion passed unanimously. Board members to sign corresponding lease documents.
- ❖ Director Richard Kramer moved to approve Resolution 2025-1-22-01 "A Resolution Calling for the 2025 Regular Election and Appointing a Designated & Deputy Election Official." Director Rachel Hoyhtya seconded. The motion passed unanimously.
- ❖ Director Richard Kramer moved to approve Resolution 2025-1-22-02 "A Resolution of the East Grand Fire Protection District Amending Plan Review and Inspection Fees." Director Rachel Hoyhtya seconded. The motion passed unanimously.
- ❖ Director Richard Kramer moved to approve Resolution 2025-1-22-03 "Board of Directors - Posting for Meeting." Director Rachel Hoyhtya seconded. The motion passed unanimously.
- ❖ Director Richard Kramer moved to approve Resolution 2025-1-22-04 "Board of Directors - Regular Meeting." Director Rachel Hoyhtya seconded. The motion passed unanimously.

Rachel noted that she may have a conflict of interest for the rest of the year during our regular Board meeting days. If this comes to fruition, the Board will look at what we can do to minimize the impact of that.

The meeting was adjourned at 19:46 p.m.

Garth Hein

Donald Maurais

Rachel Hoyhtya

Rick Kramer

Ryan Barwick