

**Minutes East Grand Fire Protection District  
Board of Directors Meeting  
March 26th, 2025**

Board Directors Present: President Garth Hein, Treasurer Rachel Hoyhtya (remote), Secretary Richard Kramer, Pension Chairman Blaine Faulkner (remote).

Staff Present: Chief Todd Holzwarth, Fire Marshal Dennis Soles, Assistant Fire Marshal Ryan Mowrey, Volunteer Coordinator Jed Henry, Office Manager Kristen Rybij, Fire Inspector Lt. Ricardo Loza, Prevention Technician Eng. Christopher Cheevers.

Director Garth Hein opened the Board of Directors meeting at 18:02 p.m. There was a quorum of Directors present. There were no additions to the agenda. There was no public.

The Board of Director's meeting was recessed at 18:04 p.m.

The Board of Director's meeting was re-opened at 18:14 p.m.

The Board reviewed the February 26<sup>th</sup>, 2025 minutes.

- ❖ Director Richard Kramer moved to approve the minutes as amended. Director Rachel Hoyhtya seconded. The motion passed unanimously.

Garth asked that we add a reminder at the beginning of next year to check in with the Board regarding anticipated spring break absences and the possible movement of the March BOD / BOT meeting.

Discussion of Financials: Our first substantial tax revenue disbursement was received. The Tax Revenue Disbursement Report from the County now shows a line for unrealized revenues fur to TIF labeled "Current TIF Expense." It has yet to be figured out how this is calculated against our monthly tax revenues. There was a lengthy discussion over the new Impact Fee structure and how Kristen is currently navigating billing for projects. She has created a new Agreement and a supporting Fee Calculation sheet to help with the plan review and calculation of the square foot of projects.

- ❖ Director Richard Kramer moved to pay the bills. Director Garth Hein seconded. The motion passed unanimously.

Chief's Report: The new truck, 484, is expected to be delivered next week. Red Dirt's potholes are starting to show. Lengthy discussion ensued over the fatal car accident that happened recently on US 40 just north of the Lone Tree Station. The State has made modifications to the drainage causing unsafe road conditions and plans to make more modifications this summer. The USFS FMO is retiring soon.

Fire Prevention Bureau Report: New construction is still going strong. Existing building inspections are typical. Ryan gave an update on the STR program. Current reports show that out of the 387 inspection requests that have been submitted so far, 236 are currently in que for processing and only 2 have been located in Winter Park, leaving an approximate 1,700 anticipated submittals from Winter Park alone. A rough calculation shows that over the next 5 months we are anticipating ~2,500 more inspection requests to be submitted. A lengthy discussion ensued over staffing solutions necessary to tackle this workload. Ideas included contract labor, hiring additional FPB Staff, and paying Volunteers with money or "points" to complete inspection reviews during shifting hours. Dennis's retirement and the increase in summer activity are also on the horizon and will further affect staffing decisions moving forward.

Training Coordinator Report: Results from the Volunteer Satisfaction survey are in. The Volunteer department agrees that our District needs more coverage, and they plan to have an all-Volunteer meeting on April 3<sup>rd</sup> to discuss what this looks like to them. The results from this meeting will then be discussed during April 15<sup>th</sup>'s training. There was a lengthy discussion over diverse ways to utilize our Volunteer's time more efficiently while getting the coverage we need.

There were no public comments.

Board Business: Director Hein and Director Kramer have agreed to attend the Red Dirt Meeting and will attend the April 23<sup>rd</sup> BOD meeting. Kristen will check in with the remaining board members regarding their attendance at the April meeting.

The meeting was adjourned at 19:35 p.m.

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Garth Hein

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Donald Maurais

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Rachel Hoyhtya

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Rick Kramer

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Ryan Barwick