

# EAST GRAND FIRE PROTECTION DISTRICT NO. 4

P.O. Box 2967 • 911 Old Town Dr. Winter Park, Colorado 80482

(970) 531-8953 • [www.eastgrandfire.com](http://www.eastgrandfire.com)

Fire Prevention Bureau

Plan Review and Inspection Application – Effective October 2025

**2 SETS OF PRINTED PLANS (MAILED OR DROPPED OFF AT LONETREE STATION, 911 OLD TOWN DRIVE, WINTER PARK, CO 80482) AND 1 ELECTRONIC COPY REQUIRED FOR ALL SUBMITTALS**

**PLANS MUST INCLUDE DRAWINGS, MATERIAL SPEC SHEETS AND HYDRAULIC CALCULATIONS**

**INSPECTIONS REQUIRE 48 HOURS' NOTICE AND ARE UNAVAILABLE WITHIN 48 HOURS OF A HOLIDAY**

|                           |                     |                                     |
|---------------------------|---------------------|-------------------------------------|
| PROJECT ADDRESS/LOCATION: | OWNER NAME:         | ADDRESS (CITY, STATE, ZIP):         |
| CONTRACTOR COMPANY:       | CONTRACTOR CONTACT: | MAILING ADDRESS (CITY, STATE, ZIP): |
| PHONE:                    | EMAIL:              | LICENSE #:                          |

SYSTEM TYPE: ☐ SPRINKLER ☐ ALARM ☐ STANDPIPE ☐ OTHER

SCOPE OF WORK: \_\_\_\_\_

SQ. FT OF PROTECTED AREA: \_\_\_\_\_ VALUATION OF WORK: \_\_\_\_\_

(IF OVER 4,000 SQ. FT. CONTACT EGFD TO DETERMINE FEE PRIOR TO PAYMENT)

**NOTICE! READ BEFORE SIGNING!**

THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 180 DAYS OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 190 DAYS ANY TIME AFTER WORK IS COMMENCED.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. GRANTING THIS AGREEMENT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

**PAYMENT TYPE:**

(CHECK ONE)

☐ CHECK – INCLUDED WITH PRINTED SUBMITTAL MATERIALS

(SEE: <https://eastgrandfire.com/fireprevention/inspection-fee-schedule/> FOR FEE)

☐ ONLINE – VIA <https://secure.colorado.gov/payment/egfd>

(BASIC SYSTEMS UNDER 4,000 SQ. FT. ONLY. PLEASE NOTE A ~2.5% SERVICE FEE, OR \$1 FEE FOR E-CHECK)

☐ CREDIT CARD OR E-CHECK – AT TIME HARD COPIES ARE DROPPED OR VIA PHONE

(PLEASE NOTE A ~2.5% SERVICE FEE FOR CREDIT CARD. \$1 FEE FOR E-CHECK)

**SUBMISSIONS:**

**BOTH HARD AND  
ELECTRONIC  
COPIES REQUIRED!**

2 HARD COPIES SENT VIA USPS, UPS OR FEDEX or DROPPED OFF AT LONETREE STATION AND

1 ELECTRONIC COPY SENT VIA EMAIL:

[PERMITS@EASTGRANDFIRE.COM](mailto:PERMITS@EASTGRANDFIRE.COM)

\_\_\_\_\_  
SIGNATURE OF CONTRACTOR

\_\_\_\_\_  
DATE

**EGFD USE ONLY**

|                               |           |             |
|-------------------------------|-----------|-------------|
| SUBMITTAL PACKAGE RECEIVED    | BY: _____ | DATE: _____ |
| PAYMENT RECEIVED PER ABOVE    | BY: _____ | DATE: _____ |
| PLANS CHECKED / PERMIT ISSUED | BY: _____ | DATE: _____ |
| FINAL INSPECTION COMPLETED    | BY: _____ | DATE: _____ |