

**Minutes East Grand Fire Protection District
Board of Directors Meeting
June 28th, 2023**

Board Directors Present: President Garth Hein (remote), Vice President Donald Maurais (remote), Treasurer Rachel Hoyhtya, Secretary Richard Kramer, Director Ryan Barwick, Pension Chairman Blaine Faulkner, Pension Trustee John Krueger.

Staff Present: Chief Todd Holzwarth, Fire Marshal Dennis Soles, Assistant Fire Marshal Ryan Mowrey, Training Coordinator Steve Waldorf, Office Manager Kristen Rybij, Volunteer Coordinator Jed Henry.

Director Rachel Hoyhtya opened the Board of Directors meeting at 18:05 p.m. There was a quorum of Directors present. There was no public. Officer elections was added to the agenda first thing.

- ❖ Director Donald Maurais moved to nominate Garth Hein as President, himself as Vice President, Richard Kramer for Secretary, Rachel Hoyhtya for Treasurer, and Ryan Barwick for Member at Large. Director Richard Kramer seconded. The motion passed unanimously.

Garth noted his concern over taking on the role of Board President and knowing that he will have to be remote over the next year and a half for few meetings due to being on shift at work. He does not want to run the meetings remotely, especially due to the volatility of his job. Garth noted alternative ways the meeting could be run in his material absence and asked the other Board members to weigh in on what may work best for them as a team; whether it was to move those few meetings to the next day (Thursday), or have another in-person Board member agree to Chair the meeting. This will be revisited in the near future after the members have had time to evaluate.

The Board reviewed the May 24th, 2023 minutes.

- ❖ Director Garth Hein moved to approve the May 24th, 2023 minutes as corrected. Director Donald Maurais seconded. The motion passed unanimously.

Discussion of Financials: Kristen noted that Impact fees were down 53% this year as compared to the same time last year. Upon further investigation, three large projects were found to have occurred last year between January and June that accounted, almost precisely, for the 53% downturn. We have had three bonds totaling \$853K mature and transfer into our general account. As a matter of preparation for the South Station's construction costs, we have set up the automatic transfer of monies to us as our bonds mature from the LPL Investment account. 80% of tax revenues have been received. FPB fees are coming in strong. Ryan suggested the addition of a "Forecast" column to the financial report as a way to snapshot unexpected expense variances as they happen within the budget. It was noted that budget forecasting is next to impossible when it comes to revenues such as Specific Ownership taxes, FPB fees, and Impact fees, so we will only focus on expenses. Kristen requested guidance and education for how to create this line item. Garth requested that Ryan meet with Kristen in order to explain how a monthly forecast is calculated and what this may look like for us specifically. It can then be decided if this type of snapshot is compatible for our specific financial operations and Kristen's workload.

- ❖ Director Garth Hein moved to pay the bills. Director Richard Kramer seconded. The motion passed unanimously.
- ❖ Director Rachel Hoyhtya moved to recess the Board of Director's meeting at 18:29 p.m.

The Board of Director's meeting was re-opened at 18:36 p.m.

Chief's Report: The County-wide CWPP is done, and Kristen will get a link to it on the website. Water, sewer, and gas is in at the South Station. Electric is in the works. Todd is working with Winter Park Water and Sanitation to dial in a more accurate picture of anticipated water usage. Filling up trucks will be rare at the South Station and having two meters to separately account for domestic water and fire protection will be helpful. Todd was also able to secure a discount in the water and sewer tap fees and we were granted the same as employee housing projects are given. We are ~60 calls ahead of last year at this time. We are scheduled for the town's Planning and Commission meeting on July 11th. Munn has mailed the required public notice within the allotted time frame. Garth asked Todd to give us a synopsis of this week's CORA request. Todd noted that Sky Hi News requested we send them our recent settlement documents. They were

sent to the newspaper after Legal Counsel confirmed that they are public domain. On the chance that an article is published, Garth requested that Todd be a single point of contact for the dissemination of any information to the public if requested.

Fire Prevention Bureau Report: Plan and development reviews have slowed. Dennis and Ryan have spent a significant amount of time at WP Resort and the YMCA doing annual inspections. The Sterling Pointe project is on-going and will be a total of (18) 6-plexes. Dennis continues to work with Casa Vista and other similar STRs in order to keep them code compliant. ZML is creating the Sundog Kitchen and Tap Room which will eventually include Doc's and the three adjacent spaces. This project is in the preliminary phase and a menu is being worked out that will adhere to the existing kitchen set up and fire suppression systems in place (or lack thereof). Eventually they will remodel and use Doc's kitchen to service the entire property, but that will not be in place for the 23/24 season. The President of the resort has signed a letter to acknowledge his agreement with required code compliance for the new tap for this season.

Training Coordinator Report: We have 5 new probies on-line. There have been two resignations due to life and one resignation due to a new job at West Metro. Training has been going great. Tyler will be putting on S-131 for the crew. Hose and ladder testing is scheduled for July as well as our annual Holmatro maintenance. The MAMA members have been practicing communications with the new Signal App. Steve highlighted some of the calls of this past month.

There were no public comments.

Board Business: There was a brief discussion to gauge any interest in attending the SDA conference.

- ❖ Director Rachel Hoyhtya moved to adjourn the meeting. Director Ryan Barwick seconded. The motion passed unanimously.

The regular meeting was adjourned at 19:20 p.m.

Garth Hein

Donald Maurais

Rachel Hoyhtya

Rick Kramer

Ryan Barwick