

**Minutes East Grand Fire Protection District  
Board of Directors Meeting  
January 25th, 2023**

Board Directors Present: President Mark Pappas, Vice President Garth Hein, Treasurer Rachel Hoyhtya, Secretary Richard Kramer, Director Donald Maurais.

Staff Present: Chief Todd Holzwarth, Fire Marshal Dennis Soles, Assistant Fire Marshal Ryan Mowrey, Training Coordinator Steve Waldorf, Volunteer Coordinator Jed Henry, Office Manager Kristen Rybijn.

Public Present: Chief Good, Assistant Chief Austin Wingate, and David Kunkle.

Legal Counsel Present: Linda Glesne.

Director Mark Pappas opened the Board of Directors meeting at 18:02 p.m. There was a quorum of Directors present. There were no additions to the agenda.

Chief Good and Assistant Chief Austin Wingate from Grand County EMS joined the meeting to give a Board and Staff an annual update and to extend gratitude for our strong partnership. They have signed architectural plans for two new stations and will begin work this summer. They are also trying to hire as much paid staff as they can to fulfill 5 full time ambulances on duty daily (4 is the minimum staffing they need), with a 6<sup>th</sup> on the weekends. Chief Good thanked us for our extra efforts assisting with EMS calls as they are short staffed and have had over 200 calls this year alone. And it is only January. They have budgeted for 47 FTEs with hopes to fill those roles and have the 5<sup>th</sup> car stationed on the East side of the County. Mark asked what type of accommodations they need from us at the new South Station. They would like two separate bedrooms for staff and some garage space for a 911 rig. They are happy to share all other common spaces in the residence quarters. Chief Good noted that they are looking forward to the continuation of our strong partnership, as with those across other agencies in the County, in order to provide the best combined efforts to our communities and visitors alike. Moving forward their goal is to be able to provide on-going education and training (including ride-a-longs) to all County Fire Districts. They are also working to update their education efforts on WebEx for those who cannot make the trainings in person.

The Board reviewed the December 5th, 2022 minutes. "Richard Hoyhtya" was noted as the Mover of Resolution 2022-12-05-A, when in fact it was Rachel. This was amended.

- ❖ Director Garth Hein moved to approve the December 5th, 2022 minutes as amended. Director Donald Maurais seconded. The motion passed unanimously.

Discussion of Financials: Kristen presented the end of the year financial report along with the beginning of January 2023 financials. She reiterated several line items coming in slightly over budget and offered any explanations desired. Kristen noted that final tax revenues for 2022 were just \$1700 less than what was calculated and budgeted for. COLOTrust's interest has come back full force with December 2021's interest for the general account coming in at \$102 and December 2022's interest coming in at \$11,388! The same change is seen in interest rates for the COLOTrust Impact Fee account. Mark asked for clarification on the bill payment to Perizzolo Excavating. Todd explained that it was for half of the cost of hauling fill from the Bonfils Station project and the material was free. Kristen then answered questions regarding our recent "funds replenishment" transfer and a reimbursement to Michael Cravens for his 3 year appreciation award (which he bought himself and then turned in for reimbursement).

- ❖ Director Richard Kramer moved to pay the bills. Director Garth Hein seconded. The motion passed unanimously.

Chief's Report: The first draft document of the CWPP should be available the first week in February. The State has accepted all 2023 budget documents. Todd passed out a rough, first draft timeline for the South Station created by Munn. Groundbreaking is tentatively listed for May. Additional estimates have the station currently coming in at \$600-\$700 a sq. ft. Grand Fire's new station is slated to have a \$9 million dollar price for comparison, although it is a larger building. Todd met with Kate McIntyre, our region's DOLA representative regarding funding options. There is not much we are eligible for at this time, and even if we were able to make it into the next grant cycles, the maximum amount granted is \$1 million. We plan to explore lease purchase financing. Construction of the Fraser Valley Parkway is proceeding. We ended the year with 412 calls.

Fire Prevention Bureau Report: Dennis has spent a lot of time at the A-Frame Club and Timber Fox Condominiums dealing with multiple re-inspections. Dennis found no issues during his recent inspections at WP Station and Crestview. Development reviews have picked up a little. Dennis will present amendments to Plan Review and Inspection Fee structure and adopted WUI Code to the February meeting. There was then lengthy discussion over how to structure the Alarm System Incentive Program. Kristen compiled a list of alarm installation projects from 2021 and 2022 with system valuations and fees paid in hopes that it would help us find an

agreeable and worthwhile incentive plan for the community. Todd suggested that we forgive the plan review fee and pay them all the same flat rate stipend. Mark thought maybe we should look at each case and decide an agreeable amount based on a percentage of the valuation alongside a set minimum and maximum allowance. The Board agrees that no matter how we structure it, we will review it on an annual basis for efficacy. Dennis estimates that there would be roughly 12 properties that would qualify for this program with the biggest project being a revamp of Zephyr Mountain Lodge's alarm system. Ryan and Dennis plan to have a proposed program structure to present at the February meeting. A sunset date of 2 years is suggested with further evaluation give on a case-by-case basis if needed.

Training Coordinator Report: Steve noted the success of the recent medical scenarios training they put on in order to help many Volunteers who came forward with concerns of being under prepared on recent medical calls. He received great feedback from our Officers and EMTs after the training. We have 18 EMTs on the department but does not mean there is always one on the truck. This training increased the comfort level of many of our BLS-only trained folks, at least in successfully completing initial assessments of medical incidents. Steve has been working with Tyler Campbell, the area Chief for the CO Division of Fire, and EGF Volunteer to update critical components of the IQS to prepare for wildland season. County Agencies are working together already to schedule wildland trainings and classes for the upcoming season. Steve noted that 82 folks completed CPR / Basic 1<sup>st</sup> Aid in 2022. Mark asked if EMS providing those trainings would take some weight off Jed's workload. Jed confirmed that it is not a burden and being able to provide them here frees us from conflicting scheduling constraints and fees that our crew would have had to pay. There are two residents (from Grand Fire) at the Red Dirt station that will start responding non-emergent to the Tabernash station for calls. They are not Engineers yet, but will respond as stand-by for any additional calls that may happen. They plan to join one of our trainings monthly. Steve presented a chart Banning made that shows an extrapolated estimation of what call volume may be come 2027 based on historical data. Incentive checks are ready and one-on-ones will be scheduled.

Mark asked for public comment. There was no comment.

Board Business:

- ❖ Director Donald Maurais moved to approve Resolution 2023-1-25-1 Board of Directors – Posting for Meeting. Director Rachel Hoyhtya seconded. The motion passed unanimously.
- ❖ Director Garth Hein moved to approve Resolution 2023-1-25-2 Board of Directors – Regular Meeting. Director Donald Maurais seconded. The motion passed unanimously.
- ❖ Director Donald Maurais moved to recess the regular meeting. Director Garth Hein seconded. The motion passed unanimously.
- ❖ Director Mark Pappas moved to go into Executive Session per 24-6-402(4)(f), C.R.S., Personnel Matters – regarding Todd Holzwarth and 24-6-402(4)(b), C.R.S., Conferences with the District's Attorney regarding legal advice on specific legal questions.

The Executive Session was opened at 19:23 p.m.

The Executive Session was adjourned at 22:15 and the Staff and Board moved back into the regular meeting.

- ❖ Director Garth Hein moved to adjourn the regular meeting. Director Donald Maurais seconded. The motion passed unanimously.

The meeting was adjourned at 22:16 p.m.

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Mark S. Pappas

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Garth Hein

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Rachel Hoyhtya

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Rick Kramer

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Donald Maurais