

**Minutes East Grand Fire Protection District  
Board of Directors Meeting  
April 27<sup>th</sup>, 2022**

Board Directors Present: President Mark Pappas, Vice President Garth Hein, Treasurer Steve Loo, Secretary Richard Kramer, Director Donald Maurais.

Staff Present: Chief Todd Holzwarth, Fire Marshal Dennis Soles, Assistant Fire Marshal Ryan Mowrey, Training Coordinator Steve Waldorf, Volunteer Coordinator Jed Henry, Office Manager Kristen Rybij.

Public Present: Rachel Hoyhtya and Chief Good.

Director Mark Pappas opened the Board of Directors meeting at 18:05 p.m. There was a quorum of Directors present. There were no additions to the agenda.

The Board reviewed the March 23<sup>rd</sup>, 2022 minutes.

- ❖ Director Garth Hein moved to approve the March 23<sup>rd</sup>, 2022 minutes as written. Director Steve Loo seconded. The motion passed unanimously.

Discussion of Financials: Kristen reported that close to half of our anticipated property taxes have been received. She noted the influx for FPB and Impact Fees and explained that it has been consistently busy with no slowdown even during the winter months. COLOTrust interest continues to climb. She pointed out we are over budget on our Worker's Compensation line item due to their annual audit. We budget closely to what they tell us the premium is going to be and normally receive a refund after their audit. On the contrary, this past year's Volunteer numbers resulted in an amount due. There are a few large checks in the general resister covering the new SCBAs and work on the South Station. Mark asked about the final dissolution payment from WSHCG, and Kristen explained that they will be made in September after claim runouts are complete for all agencies involved. As it currently stands though, the balance to be divided is more than we anticipated which could change.

- ❖ Director Garth Hein moved to pay the bills. Director Donald Maurais seconded. The motion passed unanimously.

Chief's Report: Utility work for the South Station is moving forward and Chief has submitted applications to Xcel and Mtn. Parks Electric. Todd has had several discussions with Munn and the TOWP to verify that we are working within their expectations. The TOWP and Planning Commission will be reviewing the plans for the Station and besides some antiquated language about "matching the village design," we anticipate their biggest concern will be when they lose use of that parking lot. Todd believes that the lot will be usable for next season with some possible restricted areas to protect any utility work completed. The sign will be done this week and installed.

Chief Good from GC EMS addressed the Board regarding their needs within the new South Station. It is noted that they are happy to share all common areas and just request separate sleeping quarters for any shifting staff to accommodate male / female privacy. They would also need a spot for one ambulance in the bays. The Station is currently being planned with two bays due to property layout. The bays will be deeper instead of wider as well. Garth requested that Todd confirm that there is no actual way to add in a third bay, even if only big enough to house a utility truck and an ambulance. There was a lengthy discussion and different opinions about what apparatus would mostly be needed for response in that area of our community and what could fit in the current proposed bay space. Even if the current conditions at this end of the community (population, visitors, and structure) may not warrant a third bay or the housing of an aerial unit, the Board really wants to make sure the future is considered, feeling that building bigger to begin with will set us up for success twenty years down the road. Chief Good explained that his goal is to maximize response while building better partnerships within our first response agencies. GC EMS will be adding a second full-time crew to this end of the valley, and a spot in the South Station will help to spread out resources even more, aiding in all qualities of response. As of right now, the GC EMS Fraser location only staffs one ambulance Tuesday through Thursday and two Friday through Monday. With a spot in the South Station and a second crew hired, this end of the County will see two ambulances in service 24/7. Chief Good noted that they would also like to help financially in any way they can, but with their new budget in its infancy; are unsure what is possible at this time. Todd noted that we may look at some sort of lease agreement like the one that GC EMS had in the past with Grand Lake Fire for staging in their fire station. Chief Good noted that they would be paying their portion of station utilities and maintenance. He is also going to check with the County to see if they will donate resources, such as heavy equipment and excavation work to the building of the station.

Chief's Report Continued: The new MSA packs are offloaded. There was another Rainbow Gathering meeting with USFS Thursday and they discussed what the USFS may be able to help with during this event. They will take care of anything on the perimeter of the event and that is it. The Headwaters Rescue Authority has met and calculated a \$66K reimbursement to us coming from the County, Grand Fire and Grand Lake Fire. Todd gave the Board the requested break-out

for EMS Assists in the past month and a half; there were (4) Lift Assists / Building Extractions, (1) Use of a Translator from us, (1) Loss of Consciousness with extended response, (1) Seizure Mutual Aid, and (1) CPR Mutual Aid. Chief Good explained that he has spoken to all the fire districts and requested (successful) permission to call us in for aid in responses as another way to maximize service to our community. He confirmed that folks were only billed from EMS if they were transported and were never billed extra for fire's participation in response efforts. GC EMS has been able to add a third person to their Education Department with the goal to offer more training (including EMT classes just for Fire, and shared Webex Trainings) to our fire districts to enhance partnered responses even better. Chief Good noted that there is no question that our call response is our priority no matter what call we may be assisting EMS with and that the current matrix can be adjusted at any time. Everyone, including the Board, agreed that no matter what, our combined goal is our service to the community and strong partnerships that will enhance that without detriment to any one agency being stretched too thin. Jed noted that EMS Assist calls are good practice for our crew. Chief received the Grand County Coin of Excellence for over 35 years of service to the citizens and visitors of Grand County as well as his dedicated service to GC EMS, the Coroner's Office, and the Sheriff's Office 911 Emergency Board. Mark asked if we could put something on the radio reminding the public that our election will be a polling place election. There was lengthy discussion over the upcoming proceedings of the election and the details of the advertising done to cover the election. Open Burning is done for the year. Garth reiterated his request to Todd that a third bay be added to the South Station somehow, even if only for a utility truck and an ambulance. Todd noted that he was able to address the station as "911" Old Town Drive 😊.

Fire Prevention Bureau Report: The Bureau is remarkably busy, and Dennis had recently made several trips to Northern Water in Granby. He has also been working on the A-Frame project with an anticipated twenty units out thirty-one done; they are also getting ready to reopen the bar. Dennis will be presenting the possible adoption of the Wildland Urban Interface Code to the Board and will use May's meeting to talk about the Code. There are many wildland mitigation grants now requiring it and it will be a good thing to adopt. He reminded everyone that we can amend anything that does not work for us. Grand Fire will be moving forward with adoption as well.

Training Coordinator Report: Steve is starting to investigate radio upgrades for the District. The District Wildland Refresher is next Tuesday. The May Officer's meeting will be the second annual "meet-n-greet" held here. Representatives from DFPC, BLM, USFS, Grand Fire, Grand Lake Fire, Kremmling Fire are invited, as well as the County FMO (and anyone else of interest is welcome). The purpose is to put names to faces and discuss roles and communication preferences in anticipation of working together in the upcoming wildland fire season. The new SCBAs are working well, and the crew has been training a lot on them. The old SCBAs went to Campo Fire, Walsh Fire, Levita Fire, and Gardener Fire. The DFPC asked for our assistance through MMA with some severity engines to be staged on I-25 during the wind event a week or so ago. Clint and Emanuel went with Chris Conger from Grand Fire in their Type 6 Engine and covered the I-25 corridor from WY to NM. They did help with response to a handful of grass fires outside of Pueblo. Garth asked that in the future, the Board be notified of the dispatch and return of any volunteers sent out to help with MMA requests.

Board Business: Kristen has spent the last few months working with CPS HR to stitch together a unique Market Study framework molded to our District's needs. They will present what this will look like to the Board at the May meeting

- ❖ Director Garth Hein moved to enter into Executive Session covered by Statute 24-6-402(4)(f), C.R.S., "Personnel Matters; not concerning one individual, but instead concerning the issue of retroactive pay." Director Steve Loo seconded. The motion passed unanimously.

The regular meeting was recessed at 19:29 p.m.  
Executive Session was open at 19:38 p.m.  
Executive Session was closed at 20:41 p.m.  
The regular meeting was adjourned at 20:42 p.m.

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Mark S. Pappas

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Garth Hein

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Steve Loo

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Rick Kramer

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Donald Maurais