

**Minutes East Grand Fire Protection District
Board of Directors Meeting
January 26th, 2022**

Board Directors Present: President Mark Pappas, Vice President Garth Hein, Treasurer Steve Loo, Secretary Richard Kramer, Director Donald Maurais.

Staff Present: Chief Todd Holzwarth, Fire Marshal Dennis Soles, Assistant Fire Marshal Ryan Mowrey, Training Coordinator Steve Waldorf, Volunteer Coordinator Jed Henry, Office Manager Kristen Rybij.

Director Mark Pappas opened the Board of Directors meeting at 18:14 p.m. There was a quorum of Directors present. Mark added a Public Hearing for the approval of the adoption of the 2021 International Fire Code and the 2021 NFPA 101 Life Safety Code and related fee schedule to the agenda.

- ❖ Director Donald Maurais moved to open the Public Hearing for the approval of the adoption of the 2021 International Fire Code and the 2021 NFPA 101 Life Safety Code and related fee schedule to the agenda. The motion passed unanimously

Mark asked three times for public input. There was no public present.

- ❖ Director Garth Hein moved to close the Public Hearing for the approval of the adoption of the 2021 International Fire Code and the 2021 NFPA 101 Life Safety Code and related fee schedule to the agenda. Director Steve Loo seconded. The motion passed unanimously.

The Board reviewed the December 8th, 2021 minutes.

- ❖ Director Garth Hein moved to approve the December 8th, 2021 minutes as written. Director Steve Loo seconded. The motion passed unanimously.

Discussion of Financials: Kristen presented the financials separately for the end of 2021 and the beginning of 2022. December 2021 Impact fees show a negative amount due to a cancelled project and refund issued. Kristen explained the ending WSHCG fund balance and projected payout from the WSHCG dissolution. Claims are slated to run out until the end of September so our projections can vary wildly.

- ❖ Director Garth Hein moved to pay the bills. Director Donald Maurais seconded. The motion passed unanimously.

Chief's Report: 2022 Budget is in and accepted by the State. Slash pile burning is slated to rev up in the next few days with the favorable forecasted weather window. The Forest Service will also be doing some substantial burning in the Elk Creek / Experimental Forest area. COVID has spiked in the County. District training was cancelled for all of January as a precaution. We ended the year with 353 calls. The crew helped with the horse seizure at the YMCA, providing water for the horses and support engine 492 for crews working the investigation. 133 horses were seized. Todd presented the Board with an opportunity to sign up for Executive focused ICS course.

Fire Prevention Bureau Report: Business as usual. Dennis noted the current success of having all our District's food trucks outfitted with fire suppression systems. The Fire Marshal's Association's goal is to have all food trucks outfitted with safety requirements the same no matter where they travel.

Training Coordinator Report: Steve attended the Annual Operating Plan Meeting. They discussed our District's participation in Surge Teams in addition to our MAMA program. We can give short-term availability and it is a fantastic way to help our neighbors while exposing staff and volunteers to more experiences and training. We are already gearing up for wildland season and have been planning meetings with our partners. Wildland refreshers are also being planned. The Truck Rodeo is on the schedule for June and was a success last year offering a mock scenario where partners were able to work together on varied skills from operations to communications. Many different first responders from across the District as well as BLM and Parks and Wildlife attended with their apparatus. We have entered into a grant with Grand Fire and Kremmling Fire for monies towards the purchase of new bunker gear. It is the AFG Grant and if awarded will pay out at a 95/5 ratio. Steve is looking into see if the grant would pay retroactively, but this is usually not the case. The team is ready to place the order as soon as the grant is approved. Steve gave a brief description of his presentation to the Lion's Club this last month. He discussed our strong relationships with our neighboring fire districts. He then touched on the East Troublesome Fire and explained what we did for 5 days on scene. Steve passed out the Grand County Wildfire Council's educational material for wildfires and mitigation in the County. He also shared our Wildfire Hazard Review program to them.

Mark asked for public comment. There was none.

Board Business: Dennis presented resolutions 2022-1-26-1 and 2022-1-26-2. He explained the amendments were similar to the last code adoption in 2015 and pointed out the ban of cryogenic fluid storage. Garth asked what types of fluids these would be, and Don asked why these was an amendment in the first place. The Fire Marshals Association advised this addition many years ago, especially in forest rural areas as we just do not have the adequate resources to deal with this. Along with the above amendments, Dennis increased plan review and inspection fees 10% from \$200 to \$220. Last increase was two years ago, and this increase barely covers inflation. He noted that our fees are mid-range compared to other mountain communities and that they all charge differently. For example, Vail charges \$90 an hour no matter what and South Metro has an exceedingly long, detailed fee breakdown. It was noted they charge less for things they really want the community to do (i.e., sprinkler a single-family home) as an incentive. Todd added that the Towns were now on Board for adopting the 2021 Codes, but we are still not sure where the County stands.

- ❖ Director Garth Hein moved to approve Resolution 2022-1-26-1 A Resolution of the East Grand County Fire Protection District #4 Adopting the 2021 Version of the International Fire Code By Reference with Associated Fee Schedule. Director Donald Maurais seconded. The motion passed unanimously.
- ❖ Director Garth Hein moved to approve Resolution 2022-1-26-2 A Resolution of the East Grand County Fire Protection District #4 Adopting the 2021 Version of the NFPA 101 Life Safety Code and Annexes by Reference. Director Donald Maurais seconded. The motion passed unanimously.
- ❖ Director Donald Maurais moved to approve Resolution 2022-1-26-3 Board of Directors – Posting for Meeting. Director Steve Loo seconded. The motion passed unanimously.
- ❖ Director Donald Maurais moved to approve Resolution 2022-1-26-4 Board of Directors – Regular Meeting. Director Steve Loo seconded. The motion passed unanimously.

The annual wage discussion was held during open session. CPS HR completed our Pay Equity Audit in early 2021 and found we were compliant with the new “Equal Pay for Equal Work Act” with no internal inequities found. CPS HR suggested relevant wage ranges and exempt/non-exempt changes for each job description which were then adopted by the Board in April of 2021 for full compliance with the new law. With most of a year using the changes, discussion indicated further adjustments need consideration. The Board directed that Chief Holzwarth receive a 5% increase for 2022 and provide increases as appropriate for Staff, including Asst. Fire Marshall Mowrey receiving recognition for fulfilling his training and certifications in 2021.

- ❖ Director Garth Hein moved to adjourn the meeting. Director Steve Loo seconded. The motion passed unanimously.

The meeting was adjourned at 21:07 p.m.

Mark S. Pappas

Garth Hein

Steve Loo

Rick Kramer

Donald Maurais