

**Minutes East Grand Fire Protection District
Board of Directors Meeting
April 28th, 2021**

Board Directors Present: President Mark Pappas (telephonically), Vice President Garth Hein, Treasurer Steve Loo (remotely), Secretary Richard Kramer, Director Donald Maurais.

Staff Present: Chief Todd Holzwarth, Fire Marshal Dennis Soles, Training Coordinator Steve Waldorf, Volunteer Coordinator Jed Henry, Assistant Fire Marshal Ryan Mowrey, Office Manager Kristen Rybijn.

Director Garth Hein opened the Board of Directors meeting at 18:15. There was a quorum of Directors present.

Director Garth Hein added a change in the May meeting date to the agenda.

Director Garth Hein asked for public comment. There was no public.

The Board reviewed the March 24th, 2021 minutes. There were no changes noted.

- ❖ Director Donald Maurais moved to approve the March 24th, 2021 minutes as written. Director Richard Kramer seconded. The motion passed unanimously.

Discussion of Financials: Kristen presented the new monthly Cash Flow report. She has added the interest information for our investment accounts to the report in lieu of including them in the monthly board packets. They will be available upon request. The first dissolution payment from Western Slope Health Care Group has been received in the amount expected. Kristen detailed several deposits found on the general register for the Board. Impact fees have been steady this year and we are seeing a trend of very large residential structures being built. Discussion over the lack of popularity of installing sprinkler systems in large houses and what we may be able to do to change that ensued.

- ❖ Director Richard Kramer moved to pay the bills. Director Donald Maurais seconded. The motion passed unanimously.

Chief's Report: Todd reported our current progress on the South Station. The Town of Winter Park is working with their legal team on the deed transfer and Todd is starting to work through the introductory pieces of utilities and architecture needs. GC EMS has expressed interest in housing an ambulance and crew at the new station. 481 was sold and the communications upgrade to 492 is underway. Todd gave an update on COVID in Grand County and highlighted the fact that the District is almost 100% vaccinated. Garth suggested a highlight in the Sky Hi News detailing our successful vaccination rate. Todd will work on drafting an editorial. Open Burn season is closed for now, but there is a summer schedule in place for the Grand County Wildfire Council's Free Chipping Days. There was discussion over the camper fire in the Mary Jane parking lot and the meetings planned to discuss the hazardous parking situation at the Resort.

Fire Prevention Bureau Report: New construction has slowed a bit. Granby Ace failed their rough sprinkler inspection and are working through the corrections needed. A failed fire alarm panel at Devil's Thumb opened discussion regarding the amount of aging commercial fire alarm panels in our County and Dennis's proposal to initiate a grant dubbed "The Antiquated Fire Alarm Panel Replacement Grant" to help alleviate costs to local businesses. This would be akin to the successful "Kitchen Hood Upgrade Grant" that East Grand provided to local businesses over the past decade. The 2021 IFC has rolled out and it is our hope that the Towns and County will adopt it in early 2022. There was a lengthy discussion over sprinkler system requirements in single family homes and the current amendments in place in our County that override them. The Board offered whatever help they could give in regard to educating stakeholders and officials to the importance of fire sprinkler systems in homes, especially in the incredibly large homes that are trending and those that are not easily accessible.

Training Coordinator Report: Steve shared his excitement for the upcoming Wildland Rodeo training that will include members of our County's Fire Districts, USFS, BLM and others. Steve recently attended the Sheriff's Conference and complimented the presentation they gave on the East Troublesome Fire. He noted the useful discussion that was had regarding future initial attack plans for wildfires. Steve and Jed will be working on wildland training with the volunteers the whole month of May as well. Steve is working on obtaining more radios through the VFA Grant, a punch list of repairs for 481, the upcoming upgrade for 492 and has scheduled annual hose testing for June 11th. Our Type 6 is in service for wildfire season.

Director Mark Pappas asked for any public comment. There was no public.

Board Business: Todd presented CPS HR's proposal for their Compensation Consulting Services. They gave us two options, one for an in-depth market analysis and one for a less involved method. The Board

reviewed the proposal and agreed to table action until we evaluate our needs for a market study in the future. Kristen presented the final draft of the East Grand County Fire District #4 Compensation Policy Guide to the Board. Mark Pappas requested a clarification to the work week start and end times. Kristen will revise this.

- ❖ Director Steve Loo moved to approve the Compensation Policy Guide with revision regarding the work week start and end times. Director Donald Maurais seconded. The motion passed unanimously.

Kristen then presented the revised staff job descriptions to the Board for review.

- ❖ Director Steve Loo moved to approve the revised job descriptions. Director Donald Maurais seconded. The motion passed unanimously.
- ❖ Director Steve Loo moved to adjourn the meeting. Director Donald Maurais seconded. The motion passed unanimously.

The meeting was adjourned at 19:57.

Mark S. Pappas

Garth Hein

Steve Loo

Rick Kramer

Donald Maurais