

**Minutes East Grand Fire Protection District
Board of Directors Meeting
January 27th, 2021**

Board Directors Present: President Mark Pappas, Vice President Garth Hein (remotely), Treasurer Steve Loo, Secretary Richard Kramer, Director Donald Maurais (remotely).

Staff Present: Chief Todd Holzwarth, Assistant Chief Dennis Soles, Assistant Chief Steve Waldorf, Office Manager Kristen Rybij, Lieutenant Jed Henry, Assistant Fire Marshal Ryan Mowrey.

Public Present: None.

Director Mark Pappas opened the Board of Directors meeting at 18:13 p.m. There was a quorum of Directors present.

- ❖ Director Steve Loo moved to approve the agenda. Director Rick Kramer seconded. The motion passed unanimously.

There was no public present. The Board reviewed the December 9th, 2020 minutes. Garth when 473 will be paid for in total. The second installment will be made this Friday leaving a third installment needed to finalize the purchase.

- ❖ Director Richard Kramer moved to approve the December 9th, 2020 minutes as written. Director Rick Kramer seconded. The motion passed unanimously.

Discussion of Financials: Chief presented the Board with the December 2020 and January 2021 financial reports. The Board discussed the 2020 Salary line-item budget. Chief noted that we will be making some investment moves concerning our COLOTrust account under the guidance of our financial representative there. The current interest rate sits at .219%.

- ❖ Director Richard Kramer moved to pay the bills. Director Steve Loo seconded. The motion passed unanimously.

Chief's Report: Chief will be meeting with the Town of Winter Park's Town Manager the morning of February 8th. They will begin discussion with a review of the documents and deed restrictions that are in place for the land we would like to use for the South Station. The 2021 Budget has been accepted by the State. Calls were down a bit for 2020 due to COVID's effects on tourism. There was a short discussion over the peculiarity of recent motor vehicle wrecks showing a trend in increased damages to the vehicles without increasing injuries to parties involved. Chief thanked the crew for covering 450 while he was out with a family emergency. Chief completed a 2021 review of goals set forth in our current strategic plan and presented it to the Board. The Board reviewed the document with little discussion. Steve Loo asked for an update on the Water Rescue Recovery Drone. It has not arrived yet and had not been paid for yet. We are hopeful to get a County regulated Authority set up to govern the drone and more agencies involved in the initial payment. Currently, the District is looking at ~\$37K in financial responsibility. The drone will most likely be stored at Grand Fire due to its central location and space. We plan to do county wide trainings on the operation of the drone. There was a lengthy discussion over a fatality of a civilian that occurred in Denver due to a fire crew running emergent to an incident. The Board and staff discussed what we can do as a District to prevent this tragedy from ever happening here. Chief noted that we assisted Clear Creek with an accident on the east side of Berthoud.

Fire Prevention Bureau Report: Dennis and Ryan have been busy with interesting development reviews. Dennis is working on bringing the District and the rest of the County players up to date with the current 2021 International Fire Code Standards and Life Safety 101. He is hopeful that we can all move forward and adopt the current codes at the same time.

Training Coordinator Report: Ryan and Jed worked hard on the District's vaccine program. Most of the crew will receive their second dose of the vaccine the second week of February. Todd, Ryan, Kristen, Nick created a consent (or non-consent) vaccination document under the direction of our legal counsel. Everyone had to read and sign the document whether receiving or not receiving the vaccination. Although the District can mandate its members get the vaccine, it does not have to and chose not to. Those that consented agreed to the risks and excused the District of liability and those that declined agreed to compliance with continued protective measures and possible exclusion from trainings, gatherings, and incidents. Mark asked the Board to share their opinions on the vaccine and the question of mandating it or not. Garth supported the document we created and believed it to be the right path for handling the administration of the vaccine to our members. The Board agreed. Garth asked that we enforce compliance of the increased safety measures to those that chose to forgo the vaccine. Steve noted that we have not relaxed on any protective measures as of this meeting and

everyone is still being treated the same as before the vaccine. ESO, our new database is up and running and the crew is training on how to use it. Steve noted the hard work Jed put into getting everyone holiday presents and the coats are a big hit. Volunteer participation increased in 2020 and our core group has grown. Steve sat in on a Board panel for a Lieutenant position promotion at Grand Lake Fire. He has taken that experience along with their documentation to help create a job description for a Duty Officer position here at East Grand Fire. He also noted that Grand Lake Fire is working hard to expand their relationships with agencies across the County under the interim Fire Chief. The meeting with the Sheriff and other Fire Districts regarding wildfire season was very successful. The Sheriff Department's Fire Management Officer was a huge asset and resource to us during the wildfire last fall. His succession plan was discussed along with review of last year's fire season and plans for this year's fire season. Jed has been certifying lots of folks in CPR.

Mark asked for public comment. There was none.

Board Business:

- ❖ Director Steve Loo moved to approve Resolution 2021-01-27-1; Posting for Meeting. Director Richard Kramer Seconded. The motion passed unanimously.
- ❖ Director Steve Loo moved to approve Resolution 2021-01-27-2; Regular Meeting. Director Richard Kramer seconded. The motion passed unanimously.

Kristen noted that the Pay Policy is still in the works and its finalization is contingent on meeting with Linda to discuss our current FLSA status within the District. The Pay Equity Study is done and will be finalized soon. Kristen presented the final 2020 WSHCG fund balance. This will be the starting point for District payouts and will be decreased by the number of remaining claims needing payment and our one-time buy in to PSHCG.

- ❖ Director Mark Pappas moved to close the meeting and enter executive session per 24-6-402(4)(f), C.R.S., personnel matters; Todd Holzwarth, Dennis Soles, Steve Waldorf, Kristen Rybij, Jed Henry, Ryan Mowrey. Director Rick Kramer seconded. The motion passed unanimously.

The regular meeting was adjourned at 19:13 pm.

The executive session was opened at 19:15 p.m.

The executive session was closed at 20:10.

The meeting was adjourned at 20:10 p.m.

Mark S. Pappas

Garth Hein

Steve Loo

Richard Kramer

Donald Maurais