

**Minutes East Grand Fire Protection District
Board of Directors Meeting
July 22nd, 2020**

Board Directors Present: President Mark Pappas, Vice President Garth Hein (remotely), Treasurer Steve Loo (remotely), Secretary Richard Kramer, Director Donald Maurais (remotely).

Staff Present: Chief Todd Holzwarth, Assistant Chief Dennis Soles, Assistant Fire Marshal Ryan Mowrey, Volunteer Coordinator Jed Henry, Office Manager Kristen Rybij.

Director Mark Pappas opened the Board of Directors meeting at 18:07 p.m. There was a quorum of Directors present.

Mark asked if there were any changes or additions to the agenda.

Mark asked for public comment. There was no public.

The Board reviewed the June 24th, 2020 minutes. A spelling error is pointed out. This will be corrected.

- ❖ Director Rick Kramer moved to approve the June 24th, 2020 minutes as corrected. Director Steve Loo seconded. The motion passed unanimously.

Discussion of Financials: Mark asked why the FPB fees were over 100%. We budget conservatively. Mark asked why Salaries was over 50% already. This is due to the unbudgeted expense for Nick and Ryan to be on the COVID Incident Management Team. Todd explained the HSA payments. There were no further questions.

- ❖ Director Rick Kramer moved to pay the bills. Director Garth Hein seconded. The motion passed unanimously.

Chief's Report: Call volume is still down although tourist activity in the community is high. Search and Rescue, the Police, and the Forest Service are very busy with visitor mishaps and folks camping everywhere and anywhere. We have seen many unattended campfires. Todd introduced Ryan Mowrey to the Board as our newest Assistant Fire Marshal.

Fire Prevention Bureau Report: Report was presented. There were no questions. Mark asked if we could use Impact Funds to implement the Green Addressing Sign program in our community. Todd will investigate whether this could be considered a capital project. Kristen posted the results of EGFPD's successful completion of the Hood Replacement Project on our website and social media site.

Training Coordinator Report: Last year's New Recruit class will be off probation soon with one showing promise for the role of Engineer. Steve and Banning will be heading to Texas in the next week or so to train on and pick up the new Type 6 Engine. The VFA grant for radios is underway. The old 481 is still in the shop. There Board discussed concerns over the length of time it has taken to fix and chatted about best options for resale considering the age and mechanical shape of the Engine, as well as our current economic landscape.

Mark asked for public comment. There was no public.

Board Business: Todd would like to wrap up the current draft of the Strategic Plan by the August meeting pending more input from the Board. The Board agreed to touch base with Todd. Mark then requested that the Board also start to think about what our "Board of Directors Code of Conduct" will look like. Kristen updated the Board on how to obtain a new SDA Board Manual, register for the Virtual SDA Conference, and how to view the Annual SDA Workshop. Steve Loo presented the information he gathered from the Employer's Council regarding the Pay Equity Act and possible Audit. Steve Loo requested future planning regarding the next decade of growth within the District and that new positions such as Shift Supervisors and Public Liaison be included in the compensation plan before any Pay Equity Audit is completed. Steve reminded everyone that the Pay Equity Act only looks at salaries, not total compensation. The Board agreed to watch the Pay Equity Act webinar by the August meeting and agreed to explore our options before setting up an audit with the Employer's Council.

- ❖ Director Rick Kramer moved to adjourn. Director Steve Loo seconded. The motion passed unanimously.

The meeting was adjourned at 18:55 p.m.

Mark S. Pappas

Garth Hein

Steve Loo

Rick Kramer

Donald Maurais