

**Minutes East Grand Fire Protection District
Board of Directors Meeting
May 27th, 2020**

Board Directors Present: President Mark Pappas, Vice President Frank Dominguez, Treasurer Steve Loo (telephonically), Secretary Richard Kramer, Director Garth Hein, Director Donald Maurais.

Staff Present: Chief Todd Holzwarth, Assistant Chief Dennis Soles, Training Coordinator Steve Waldorf, Fire Technician Adam Gosey, Office Manager Kristen Rybij, Volunteer Coordinator Jed Henry.

Public Present: Brad Holzwarth.

Director Mark Pappas opened the Board of Directors meeting at 18:05 p.m. There was a quorum of Directors present.

Mark asked if there were any changes or additions to the agenda. There were none.

There were no public comments.

The Board reviewed the original version and edited version of the March 25th, 2020 minutes. Garth was in favor of adopting the original version. Rick was neutral. Steve was in favor of adopting the original version. Frank was in favor of adopting the revised version. Mark likes both versions.

- ❖ Director Garth Hein moved to approve the original version of the March 25th, 2020 minutes. Director Steve Loo seconded. Frank opposed the motion. The original minutes are adopted with 4 in favor and 1 not in favor.
- ❖ The April 22nd, 2020 minutes were reviewed. Garth noted that the description of hand lines in the Training Coordinator report needed to be changed to (5) 2 ½" and (1) 1 ¾" hand lines. Director Garth Hein moved to approve the April 22, 2020 minutes as amended. Director Rick Kramer seconded.

Director Mark Pappas administered the Oath of Office to Donald Maurais and Director Richard Kramer administered the Oath of Office to Mark Pappas. Mark then asked that the appointing of Board positions be added to the agenda.

- ❖ Director Garth Hein moved that Mark Pappas remain Chairman of the Board. Director Richard Kramer seconded. Director Steve Loo moved that Garth Hein become Vice President. Director Richard Kramer seconded. Director Richard Kramer moved that he remain Secretary. Director Mark Pappas seconded. Director Garth Hein moved that Steve Loo remain Treasurer. Director Mark Pappas seconded. The motions passed unanimously.

Director Mark Pappas presented Director Frank Dominguez with a Proclamation of honor and thanks and everyone said their goodbyes and expressed gratitude for Frank's 20 years of service.

Discussion of Financials: Chief gave Don a quick overview of we present the financials. There was no discussion.

- ❖ Director Steve Loo moved to pay the bills. Director Rick Kramer seconded. The motion passed unanimously.

Chief's Report: The County did not approve the requested waiver of the impact fees for the Mills Apartment project. The Town of Winter Park will be paying the impact fees on the additional square footage of the new public works building.

Fire Prevention Bureau Report: Dennis presented his report. Mark asked if we were done with the hood replacement reimbursement project. It is done. Mark asked Dennis to present a summary report of the multi-year project at the June meeting and suggested it be added to our annual report. Mark also asked the Board and Staff for any ideas for other projects we can spearhead to help with community fire prevention. Rural water development was discussed.

Training Coordinator Report: Steve presented his report. Steve added the Sunset Ridge pond training the previous night to the report. Trainings are split into two small trainings a week now. Mark asked if the new Wildland engine will be ready for service upon delivery. It will be ready to operate, with a quick transfer of equipment and training of firefighters on it. There was discussion regarding D/O training and the filling of the new Sunset Ridge cistern. Steve gave a status update on the repair of the old 481. It is in que to for repair, the company is waiting on parts. Jed gave a quick update on the recruit class. The decrease in 2019's training hours was discussed. No participation in FDIC had a great effect on them, but the training hours provided by the District has been stable over the years, outside and EMT training hours affect these numbers.

Mark asked for public comment. Brad expressed his gratitude for Frank's service. He also noted the status of his local lodging business due to COVID.

Board Business:



- ❖ Director Gath Hein moved to approve the Continuation and Ratification of Resolution 2020-03-25-01 Disaster Declaration. Director Donald Maurais seconded. The motion passed unanimously.
- ❖ Director Donald Maurais moved to approve the signing of the Compensation Addendum to the Grand County Master Mutual Aid agreement by the Board President. Director Garth Hein seconded. The motion passed unanimously.

Mark moved into discussion regarding our Board’s Bylaws, the Special District Association Board Manual, and important ethics and “house rules” a Board of Directors should adhere to for success. The Board discussed creating our own District Board Mission Statement and its possible addition into our Board Bylaws which are currently being revised. Mark would also like to create and find an appropriate place for our own “House Rules.” The Board then discussed the current draft of the Strategic Plan. It is agreed upon that the main goal of this plan is to look at our present growth rate (10% increase in calls annually) and what staff, volunteers, equipment, facilities, and operations will need to look like in 10 years to handle it. Don added that as things change, the plan can be revised yearly. Garth added that he would like to see job descriptions included in the plan. Mark added that a succession plan for staff is also needed as a compliment to the strategic plan. The Board agreed that August was a workable timeframe to produce a final draft and have agreed to all give Todd their input. There was a short discussion over our Service Plan and whether to revise it. No decisions were made. Mark moved onto health benefits. Steve noted that he just wanted to make sure we were making the best fiscal decisions for the District regarding health plans. Kristen explained to the Board that she will be sitting in on the executive committee meetings for Western Slope Health Care Group as they move forward with moving to (or not) Public Sector Health Care Group. Negotiations have been pushed back due to COVID19. The bi-annual Red Dirt JOC meeting was discussed and Steve Loo will be replacing Frank at the meetings held in May and November. The next meeting was set for June 1st , 2020. Current COVID19 testing and cases were discussed shortly. SDA is on for September and Kristen booked 7 rooms. Pension Board meeting will take place in June and Mark requested a report of our pension benefit history and a summary of the District’s current pensioner status and benefit status as compared to others within FPPA.

Mark requested that the planned executive session be tabled. The Board agreed.

The meeting was adjourned at 19:45 p.m.

Mark S. Pappas

Rick Kramer

Donald Maurais

Garth Hein

Steve Loo