

**Minutes East Grand Fire Protection District
Board of Directors Meeting
February 26th, 2020**

Board Directors Present: President Mark Pappas, Vice President Frank Dominguez, Treasurer Steve Loo, Secretary Richard Kramer, Director Garth Hein.

Staff Present: Chief Todd Holzwarth, Training Coordinator Steve Waldorf, Fire Technician Adam Gosey, Office Manager Kristen Rybij, Volunteer Coordinator Jed Henry.

Public Present: None.

Director Mark Pappas opened the Board of Directors meeting at 18:15 p.m. There was a quorum of Directors present.

Mark asked if there were any additions to the agenda. Steve asked the Board if they wanted to go into executive session to continue compensation discussions. Kristen noted that Linda had advised us to have any relevant executive session and its statute posted on the current agenda if we are choosing to go into executive session. Rick asked if we could add it now, and Mark agreed that we do. Executive session was added to the current agenda. Mark asked for public comment, there was no public.

- ❖ Director Steve Loo moved to approve the January 22nd, 2020 minutes with one correction needed. Director Rick Kramer seconded. The motion passed unanimously.

Discussion of Financials: COLOTrust is at 1.85%. The first batch of taxes are in for 2020 and we ended 2019 with close to 100% tax revenues received. Mark commented on the current negative stock market status and Todd noted that it doesn't affect our investments because they are not in the stock market. Mark asked if the totality of our impact fund balance could be (hypothetically) available for the South Station. Todd confirmed this to be true. Steve asked about a \$39 purchase shown in the check register for 481 and it was found to be for a light for the Bobcat. Steve asked how much we were putting into 481 before selling it. Todd noted that we needed to fix the compressed air foam system (CAFS) and have the heat exchanger installed in order to sell it. We waited to do this maintenance as we didn't want to take it out of service for any extended length of time while we were still depending on it. Steve asked how much we are going to spend to get it into sellable condition. Adam commented that we are getting estimates and currently have no concrete cost. The damage to the compressor was greater than initially thought. Adam noted that 481 is currently for sale for \$110K down from \$140K and that the truck is a bit of an odd duck in today's market regarding its specs. Mark asked if we had any takers. There has been a department in Mexico, Washington, and possible interest from a prison in Crowley County. Garth asked if we had a bottom line and Adam noted that he has been pricing similar vehicles, but that pricing is all over the place. Steve asked if we would consider selling it as is. Adam does not feel comfortable pricing it as is until we have a close estimate on what is damaged and what it will cost to fix it. If the truck is non-functional, as it currently is, the buyer will use that to drive the price way down. There was a quick question and answer on when the pension contribution, Red Dirt contribution, and Communication Center payments are due.

- ❖ Director Steve Loo moved to pay the bills. Director Garth Hein seconded. The motion passed unanimously.

Chief's Report: Todd updated the Board on the Impact Fee progress. The Grand County Planning Commission has recommended approval to the BOCC and will be put in front of the Board March 2nd. Winter Park had a workshop and has given direction to staff to move forward with drawing up an ordinance for the fee change. Fraser has been a little more difficult to track down, but Todd believes he is scheduled for some time in March with them. Steve asked what documentation they are working on. Todd explained that the Towns of Fraser and Winter Park will pass the fee change with an ordinance and the County will implement a resolution for the change, adding the initial Impact Fee IGA is still relevant and does not sunset. Todd will be present at every decision hearing set to happen. Todd noted that it was a busy month for grants as we have turned in the Assistance to Firefighter Grant, the Health and Safety Grant, and the North West All Hazard Region Technology upgrade for Engine 492. Mark and Todd visited Kremmling, Hot Sulphur, and Granby Fire's Board meetings to express appreciation and say hello. Chief White from Grand Fire accompanied them. Their presence was well received as the other departments really liked seeing other Chiefs and Board members. Todd and Mark are planning to visit Grand Lake Fire next. Mark noted that he had very positive reception from the other Boards regarding our concerns for short term rentals and tax revenues. He feels that this was a good first step in forming a coalition with the other fire departments. Mark and Todd also met with Patrick Brower to discuss a Public Affairs Liaison position. Todd passed out different job descriptions outlining this position he borrowed from Grand fire, West Metro Fire and Lake Dillon Fire Rescue (now Summit Fire and EMS). There was discussion over what the job description would look like to us. Garth noted that Public Liaisons can be sworn Officers or a civilian position and noted that we all take the time to look at Erik Hurst's work from South

Metro Fire; he is their Public Information Officer and one of the best in his field. Todd also met with the new EMS Chief Robert Good and noted that things were going well with his transition. Todd noted on the halt in the progress of the Fraser Valley Parkway due to conflicts involving the County's current permit and the State's Historical Preservation Officer as well as the current state of Class B Foam legislation and well testing. We will be getting a well test of the Tabernash Station for compliance. Mark asked what we are doing about snow covered / blocked hydrants. While ultimately it is the responsibility of the water departments to keep them clean, Steve has been working out ways we can help keep them clear as a department, like our Engineers digging out the buried ones while running false alarms for example. Adam noted that the water departments would be on the hook from the insurance company if things were to go south due to a buried hydrant. Garth asked where the rules governing blocked hydrants were; Adam will get them to him from the Fire Code.

Fire Prevention Bureau Report: Dennis was absent, so Adam gave the report. Construction activity level is normal for this time of year as are development reviews. The Arrow project is moving forward with an anticipated spring final. The Rendezvous townhomes and event center is also underway. Mark asked that if we look at addressing as part of the final inspection of commercial and residential properties. Adam explained that the County has addressing requirements but the responsibility ultimately falls on the Building Inspector and if he signs off on it (whether in existence or the promise of existence); that is the sufficient and follow up is sparse and hard to enforce in the County. On the other hand, Tom Hawkinson, the Winter Park Building Official (which also oversees Fraser and Granby) has moved forward with the addressing standards created and given to him by Dennis and Adam. He is really doing a good job with enforcement moving forward, it just does not retroactively fix anything; only applying to new construction. There is not much we can do, as when we go into final the project, we are several steps up from the final sign off and final addressing is rarely in place yet. Mark brought up the green addressing signs created by the Wildfire Council and the possibility of the District running a sort of sponsorship program encouraging our community to adopt this uniform addressing method. There was a lengthy discussion over how to market this and what complications there may be. One big idea was to have the owner take a picture of the installed sign, post it on social media in order to receive reimbursement. Complications such as cost prohibitive retroactive payments, correct addressing, correct placement, the labor behind making the signs (all signs are currently made by Shelly alone), the liability of us helping with placement and dealing with HOAs or individuals were discussed.

Training Coordinator Report: Trainings have been indoors due to the cold. This month included ambulance familiarization, a CPR in progress call, full-body splinting, a power cot, stair chair, and a trauma scenario. The Officer's meeting focused on members and requirements. There has been training on Fire 1, Fire 2, and Haz Mat JPRS. The Engineers training focused on basic riser room configurations as well as breathing air on 491 and learning the cascade system for 492. Amanda Figliola resigned to move forward in her career, but she serviced all our chainsaws first. Incentive checks are going out alongside annual meetings. Spring recruit training is planned, deadline for application is March 18th. Wildland training and refreshers are planned. Steve is moving forward with the Lexipol Policy and Procedures and has moving forward with logins and tracking in place. Steve applied for the VA grant in hopes to finance a new mobile BK radio and 4 new styles of hand-helds. Steve is researching the new Type 6 and is busy getting real time feedback from other departments who have recently purchased a Type 6 regarding what they love and hate about the vehicle.

Mark asked for public comment. There was none.

Board Business: Mark will be running for election. Frank will not be running. The details of the election was then discussed. Todd is working on the strategic plan and it is coming together piece by piece. Mark asked for a concrete draft or timeline for the plan for next month. Mark also requested a timeline for the South Station or a plan for how the District is going to approach Winter Park about acquisition of the land. The Board wants to make sure that our needs are fresh in the Town of Winter Park's mind, but in the meantime, with so much being alarmed and sprinklered and our current call volume, we are still able to keep up with services on that end of town. Could there be another parcel of land that would work? Something in Lakota? Adam noted that the land planned for the South Station was deed restricted for emergency services, not specifically fire and may be difficult to acquire if EMS or the Police had a need for it as well. The Board wants to make sure we are first to express the need for the land to secure a much-needed spot for future expansion. The Board will go into executive session in the March meeting instead.

- ❖ Director Frank Dominguez moved to adjourn the meeting. Director Mark Pappas seconded. The motion passed unanimously.

The meeting was adjourned at 20:12 p.m.

Mark S. Pappas

Rick Kramer

Garth Hein

Frank Dominguez

Steve Loo