

**Minutes East Grand Fire Protection District
Board of Directors Meeting
January 22nd, 2020**

Board Directors Present: President Mark Pappas, Vice President Frank Dominguez, Treasurer Steve Loo, Secretary Richard Kramer, Director Garth Hein.

Staff Present: Chief Todd Holzwarth, Assistant Chief Dennis Soles, Training Coordinator Steve Waldorf, Office Manager Kristen Rybij, Volunteer Coordinator Jed Henry.

Public Present: None.

Director Mark Pappas opened the Board of Directors meeting at 18:16 p.m. There was a quorum of Directors present.

Mark requested to add discussion concerning the potential of holding another Board workshop to the agenda.

- ❖ Director Steve Loo moved to approve the December 11th, 2019 minutes as written. Director Rick Kramer seconded. The motion passed unanimously.

Discussion of Financials: Taxes are in at 100% for the first time in several years (we are ~4K short of the projected budget). Budget line items Volunteer Appreciation and Legal / Election have come in a bit over budget. COLOTrust has dropped to 1.87% interest. There was a brief discussion over why we use the Colorado Property and Liability Pool (under the SDA) for worker's compensation over Pinnacle.

- ❖ Director Rick Kramer moved to pay the bills. Director Garth Hein seconded. The motion passed unanimously.

Chief's Report: The Impact Fee study has been submitted to Towns of Winter Park and Fraser and Grand County. Todd has requested time on their agendas to present the study for approval. Currently, we are only on the schedule for the Town of Winter Park February 4th and are awaiting confirmation from the Town of Fraser and the County. There is discussion over how the Impact Study is presented to these entities and what can be done if they disapprove the increase in fees. Todd noted that it was a straight-forward process; we are to provide a third-party study every five years that accurately reflects the correlation between our community's growth, our needs, and an appropriate fee structure to support us. There is no official appeals process for if an entity denies the increase, it is their decision, all we can do is continue the discussion in hopes of a better outcome if this happens. Burn season is going strong. The Annual Operating Plan meeting is coming up and there are no major changes noted. Todd wanted to confirm the Board was aware that we are not currently servicing Grand Lake Fire with Fire Prevention Bureau resources. Steve will finish the radio programming for them he has been working on. We ended 2019 with 399 calls and have started the new year with a busy January. Todd

Fire Prevention Bureau Report: Construction is still going strong. The Ski Broker remodel is mostly finalized and occupiable. Dennis inspected the Fraser Retail Center and the Winter Park Station and reported that their fire prevention compliance was very high and a pleasure to inspect. Most District Knox boxes are up to date; Adam reported ~230 Knox boxes in the District. Dennis met with those involved with the new Rendezvous Center to express concern over where they located the sprinkler room in the townhome portion of the building. The sprinkler room was relocated from the top floor to the ground floor.

Training Coordinator Report: There were two trainings in December cancelled due to the holidays and Steve and Jed have decided to continue omitting these trainings annually so that folks may enjoy the holidays with a freer schedule. The crew trained on air consumption while playing hockey with their SCBAs on. Jed and Steve also put on ice rescue training and an Auto X set up to mirror the recent car accident on the Fraser Flats. After much deliberation, Steve and Jed reached a decision to alter current volunteer requirements in order to better ensure participation can keep up with our growing call volume. During the last training, Officer Starr presented the status of our current volunteer participation graphically and focused on the negative ramifications it stands to cause for us if nothing changes. Currently call requirements are 20 a semester / 40 a year, and too many folks will reach the minimum requirement and claim they are done for the rest of the season, leaving the department in a precarious situation. As of right now, 14 folks are taking on the majority of calls and with a call volume of 400 this year, changes need to be made, so the call requirement was changed to 15% of all calls annually in the hopes of keeping participation strong throughout the year as the requirement is now a moving target. Numbers will now be calculated in January and July and if not met, benefits will be cut immediately. Mark asked if there was a plan in place to incentivize folks to come to "boring" calls. Steve said they do break it down into call type when tracking numbers as it would be a clerical nightmare. Garth asked if it was more difficult for volunteers to make calls or shifts. Steve replied that everyone met all requirements,

but more is needed with ever increasing call volume. There are 2 residents at Tabernash and 3 at Headquarters. Incentive checks are in the works and will be issued mid-February alongside evaluations.

Mark asked for public comment. There was none.

Board Business:

- ❖ Director Frank Dominguez moved to approve Resolution 2020-01-22-1; Posting for Meeting. Director Steve Loo Seconded. The motion passed unanimously.
- ❖ Director Frank Dominguez moved to approve Resolution 2020-01-22-2; Regular Meeting. Director Steve Loo seconded. The motion passed unanimously.

A Call for Nominations for the upcoming May 2020 Board election will be published in the beginning of February, but nominations have been open since January 1st. There was a short discussion regarding the \$4K increase in our annual pension contribution in order to meet recent actuarial studies forecast. Mark asked Steve to reiterate topics he had mentioned that did not get discussed during the Board workshop. Steve requested that the Board revisit the topic of a new Training Facility possibly earmarked for the land next to Headquarters (or elsewhere). Todd said that obtaining the land next to HQ did not look promising from the discussions he has had with Rendezvous. Todd briefly noted the traffic study was underway that will change US 40 to 4 lanes through the front of the station. Steve then asked to revisit the issue of employee housing for volunteers and where we can identify land for residents and maybe training as well. Todd confirmed that the YMCA was still not interested in donating land from their compound. A place for a new driving course was discussed. Could it be built on land near Fraser Road and Bridge? How many acres would it take? Todd noted that this is an item that always lives on his agenda . Todd added some thoughts on the South Station, reiterating that if we build it now, we will deplete our reserves; maybe we wait and do something different than the existing plans all together. He is confident we can continue to successfully service that end of the Valley as it is not currently a fire problem as most construction is sprinklered and alarms from there are usually easy. Steve brought up subsidized housing like Eagle County's Water and Sanitation program. Steve asked where we were with the adoption of the upcoming International Fire Codes. Dennis replied that we will be focusing to have everyone adopt the 2021 code and will begin working on that next year. The Board decided that there will be not be an extra workshop needed at this time.

- ❖ Director Frank Dominguez moved to close the meeting and enter executive session per 24-6-402(4)(f), C.R.S., personnel matters; Todd Holzwarth. Director Rick Kramer seconded. The motion passed unanimously.

The regular meeting was adjourned at 19:43 pm.

The executive session was opened at 19:45 p.m.

The executive session was closed at 21:36.

The meeting was adjourned at 21:36 p.m.

Mark S. Pappas

Rick Kramer

Garth Hein

Frank Dominguez

Steve Loo