

**Minutes East Grand Fire Protection District
Board of Directors Meeting
December 11th, 2019**

Board Directors Present: President Mark Pappas, Vice President Frank Dominguez, Treasurer Steve Loo, Secretary Richard Kramer, Director Garth Hein, Pension Chairman Brian Dolan, Pension Trustee David Kunkle.

Staff Present: Chief Todd Holzwarth, Assistant Chief Dennis Soles, Training Coordinator Steve Waldorf, Office Manager Kristen Rybij, Fire Technician Adam Gosey, Volunteer Coordinator Jed Henry.

Public Present: None.

Director Frank Dominguez opened the Board of Directors meeting at 18:14 p.m. The Board opened the Pension Board meeting first as President Mark Pappas was not in attendance yet. There was a quorum of Directors present.

The Board of Director's meeting was recessed at 18:16 p.m.

The Board of Director's meeting was re-opened at 18:18 pm.

Frank asked if there were any additions or changes to the agenda. There were no changes noted. Frank asked if there was any public comment. There was no comment. Frank expressed his appreciation over the Staff's hard work in 2019 and the recent holiday party.

- ❖ Director Steve Loo moved to approve the November 20th, 2019 minutes as written. Director Garth Hein seconded. The motion passed unanimously.

Discussion of Financials: Taxes are currently almost all in at ~ 99%. This last deposit was rather large, although \$24 K of the \$31 K was from Specific Ownership taxes. Our end of year budget numbers are on track with projected amounts. Legal and Election were higher than budgeted for due to election costs. Frank asked if year to date expenses have come in less than our projected revenues for 2019. This was affirmed. Steve Loo asked what the final cost of new Engine 481 was. It was \$885 K.

- ❖ Director Steve Loo moved to pay the bills. Director Garth Hein seconded. The motion passed unanimously.

Chief's Report: The new Engine 481 is paid for in full and we are in possession of the title. The final election certification was filed and accepted with the State. The 2019 Impact Study will be discussed during Board business. Todd explained an inconsistency he found while comparing the data found in the Final Certification of Values for the County's School Districts, Fire Districts and the County itself. The assessed value of new construction did not seem to be accurately calculated across these entities. The final Certification of Values shows ~ 14 million in assessed value for new construction within the County and School District boundaries; whereas Fire Districts were only showing ~10 million in new construction. Only ~1% of the School District's area is outside of any Fire District which raised concern over where the missing assessed valuation was. Todd initially went through these calculations as new construction (alongside the current CPI) will be our only source of additional revenue starting in 2021. It was discovered that the folks at the State had made a miscalculation and had to re-issue corrected Final Certification of Values to the County and School Districts. There are some large BLM slash piles burning in the vicinity of Strawberry Rd. There was a short discussion about open burning and related monitoring requirements. Todd briefly explained his involvement in the Grand County Drought Management Plan and will update the Board as the group progresses with action. Todd and Volunteer Nick Wall attended the County's Pictometry presentation. The first set of data is in. Todd believes this will be a great tool for the County and us.

Fire Prevention Bureau Report: New Construction is still going strong! Dennis has recently spent a lot of time inspecting the Zephyr Mountain Lodge remodel. There was discussion about the new Winter Park Transit Center (Big Trout Brewery) and what modes of transit it may facilitate. Dennis is working with Hideaway Park Brewery to help address their new expansion and exiting concerns. Mark and Frank voiced concerns over the progress of the hood replacement at Woodspur Lodge. Dennis confirmed that it is underway, and he should be contacted for final inspection soon. He agreed to stop by to check on progress in the meantime. Steve Loo asked Dennis if he had a list of our current Fire Code Board of Appeals. Dennis will get this for Steve.

Training Coordinator Report: Steve and Todd spent the day dissecting sheep's lungs with the kids at the Fraser Valley Elementary School. Officer's training this month was classroom education due to weather. Ice Rescue was a success with over 20 folks going for a swim in the pond. Steve and Jed would like to end the month with live fire, but this will also be weather dependent. There is some residual training

going on with the new 481 regarding proper use of the air brakes and automatic headlights. Steve is in the research phase of the purchase of the new Type 6 Engine this year. There was discussion about the circumstances surrounding the recent line-of-duty death of Summit Fire and EMS Firefighter Ken Jones, and what we can cover in training to help prevent this tragedy from happening at East Grand. We will be sending a crew over to Summit Fire Thursday to help cover the station while those in mourning attend Ken Jones's funeral.

Mark asked for public comment. There was none.

Board Business: The final budget is reviewed. The CPR, Legal & Election, and Capital Truck line items were discussed in further detail. The budget was accepted as is.

- ❖ Director Garth Hein moved to approve Resolution 2019-12-11-A To Set Mill Levy; Resolution 2019-12-11-B To Appropriate Sums of Money; and Resolution 2019-12-11-C To Adopt Budget. Director Rick Kramer Seconded. The motion passed unanimously.

There was a short discussion over the completion of the lighting project and an acknowledgement to Jed for his hard work putting on our holiday party.

- ❖ Director Mark Pappas moved to approve Resolution 2019-12-11-1; A Resolution Calling for the 2020 Regular Election and Appointing a Designated & Deputy Election Official. Director Frank Dominguez seconded. The motion passed unanimously.

The Board reviewed the current Impact Fee Study. The Board was a bit hesitant to move forward with the proposed increase in fees for new construction. The method used to calculate these fees was discussed and ultimately the Board agreed that a ~\$150 increase in fees was legitimate. They considered the fact that we have not increased our fees for five years and agreed that the calculations made sense alongside our County's current and projected new construction. The Board requested several minor revisions be made to the Study before moving forward with its presentation for approval to the Towns (Winter Park and Fraser) and County.

- ❖ Director Frank Dominguez moved to approve the current 2019 Impact Fee Study with requested revisions. Director Rick Kramer seconded. The motion passed unanimously.

There was lengthy discussion over the new Type 6 engine we will purchase in 2020. The Board workshop was confirmed for January 13th at 11am. Strategic Planning will be the main topic of discussion.

There was no further business.

Director Frank Dominguez moved to close the meeting. Director Rick Kramer seconded. The motion passed unanimously.

The meeting was adjourned at 19:54 pm.

Mark Pappas

Rick Kramer

Garth Hein

Frank Dominguez

Steve Loo