

**Minutes East Grand Fire Protection District
Board of Directors Meeting
September 25th, 2019**

Board Directors Present: President Mark Pappas, Vice President Frank Dominguez, Treasurer Steve Loo, Secretary Richard Kramer, Director Garth Hein (telephonically), Pension Chairman Brian Dolan.

Staff Present: Chief Todd Holzwarth, Training Coordinator Steve Waldorf, Office Manager Kristen Rybij, Volunteer Coordinator Jed Henry.

Public Present: Brad Holzwarth.

Director Mark Pappas opened the Board of Directors meeting at 18:12 p.m. There was a quorum of Directors present.

Mark asked if there were any additions or changes to the agenda. There were no changes noted. Mark asked if there was any public comment. There was no comment.

- ❖ Director Steve Loo moved to approve the August 26th, 2019 minutes as written. Director Rick Kramer seconded. The motion passed unanimously.

Discussion of Financials: General Property taxes are in at ~ 99% for the year. Specific Ownership taxes are coming in close to what was budgeted for aside from it being impossible to calculate ahead of time. We have not made the final payment for the new 481 as it has not arrived yet. There was discussion over the main line items in the budget report not populating with the values of their sub-accounts. Kristen will fix this moving forward and amend any previous reports with the same issues. We paid Sunset Ridge \$20K for the new hydrant. There was discussion over how and why we budgeted a TABOR reserve. Todd explained what the expected final payment for the new 481 would be and how much of it will be taken from the Impact Fee Fund. The fund is meant to pay for the “new” portions of structures and equipment, not parts that are replacement. This figure is usually 20% of the new item. Steve Loo asked about the penalty written into the contract with Rosenbauer regarding the late delivery of 481. Steve W. explained that it was dependent on how much was due to “natural disaster” reasons and how much was due to manufacturer issues. This will be determined before final payment is made.

- ❖ Director Steve Loo moved to pay the bills. Director Rick Kramer seconded. The motion passed unanimously.
- ❖ Director Rick Kramer moved to recess the Board of Directors meeting and open the Volunteer Pension Board meeting. Director Steve Loo seconded. The motion passed unanimously.

The Board of Director’s meeting was recessed at 18:24 p.m.

The Board of Director’s meeting was re-opened at 19:02 pm.

Chief’s Report: Todd informed the Board of the recent amendment to our ballot measure. Collins, Cockrel, and Cole made a change to the years that were stated in the original, certified measure. They thought it made better sense as the question read, although both versions were legally correct. The Snowblaze Fire that happened that day was discussed. The Grand County Emergency Manager position has been filled. Our 2019 Impact Fee Study is almost complete. Steve Loo asked for an update on our strategic planning process. Staff has taken the first step of outlining daily responsibilities in order to form a bigger picture of future needs. We need to decide what time frame we want to base our strategic plan on. Most strategic planning is 3-5 years, whereas long term planning is 5-10 years. Board and Staff agree that long term planning is akin to looking into a crystal ball and the immediate focus of the District should be on the election at hand. We need more time to figure out what is going to happen to us financially before moving forward. In the meantime, Todd will investigate the different strategic planning consultant options the Board has gathered to see who may work best for East Grand.

Fire Prevention Bureau Report: Dennis is still out in the field. Todd presented his report. Frank asked for progress on the last grantee of the hood replacement grant program. It is moving along and will be done soon.

Training Coordinator Report: Recent trainings included wildland, live fire, and tender shuttle. Officers toured Sitzmark Building E. Wildland season is a bit late this year with danger currently high as marked by the wildfire that sparked just today; and one recently in Grand Lake. We have 5 residents and 3 Recruits that have graduated to “Probies” this month. The Officers did a great job filling in while Todd and Dennis were on vacation. The acquired structure in Tabernash was a great training and gave the crew a wonderful opportunity to practice many varied skills. Steve attended the Fraser Valley Health Fair with a handful of our volunteers. It is always a great time educating the kids and their folks. Steve is moving

toward completing his training with Lexipol. Jed is working on the completion of the lighting project at the Tabernash and Red Dirt Stations. He is also working on contracting an outfit to fix the spill buckets underground at our fuel island. We have been helping to fill the Sunset Ridge pond with the new hydrant. Steve is busy writing a code plug for Grand Lake Fire's new squad car. 481 is on its way! Annual vehicle maintenance is almost done, with all apparatus that is required to be done outside being done. The Tabernash station parking lot got a spray and seal. Steve detailed the outcome of the operations at the recent Van Anderson fire and waterboard road culvert accident. Crew and staff were very successful in their response to both. Lessons learned from the incidents were discussed. During attack at the Van Anderson fire a hydrant busted causing a minor set-back in operations. Mark asked what can be done to prevent this in the future. Todd noted that he has had past discussions with the Town of Winter Park and the County about a paid position in order to ensure proper hydrant operations, noting that we would be happy, as a District, to contribute to this person's salary. This is a work in progress. These incidents also made it apparent that there needs to be further training within the Fire and Police world to better understand each other's plan of attack and how it can affect one another's operations. Todd noted the International Association of Fire Chiefs and the International Association of Police Chiefs has a program like this in place that may be helpful.

Mark asked for public comment. There was none.

Board Business: The ballot measure was discussed in full. Our current progress was laid out and our next steps were planned. These included participation in town meetings, community education, and resolutions of support from the Towns and County. Mark asked Kristen to provide a figure from the voter and property owner mailing lists of detailing what percentage of property owners actually live here. This will be worked on.

There was no further business.

The meeting was adjourned at 19:26 pm.

Mark Pappas

Rick Kramer

Garth Hein

Frank Dominguez

Steve Loo