

Minutes East Grand Fire Protection District
Board of Directors Meeting
May 23rd, 2018

Board Directors Present: Vice President Mark Pappas, Treasurer Steve Loo, Secretary Richard Kramer, Director Garth Hein.

Staff Present: Chief Todd Holzwarth, Assistant Chief Dennis Soles, Fire Technician Adam Gosey, Volunteer Coordinator Jed Henry, Office Manager Kristen Rybij.

Public Present: Peggy Woods, Brad Holzwarth. Please see sign in sheet.

Director Mark Pappas opened the Board of Directors meeting at 18:27 pm. There was a quorum of Directors present.

Mark asked if there were any additions to the agenda. There were none.

Mark asked if there was any public comment. There was no comment.

- ❖ Director Steve Loo moved to open the public hearing regarding the increase in plan review and inspection fees charged by the Fire Prevention Bureau. Director Rick Kramer seconded. The motion passed unanimously.

Todd explained the increase in fees and also noted to the Board that we had properly posted the notice of the meeting. As part of normal public hearing procedure, Mark asked three times if there was any input from the public. Brad asked if there will be different fees for developers. The current fee schedule is explained. There were no other comments.

- ❖ Director Rick Kramer moved to close the public hearing. Director Steve Loo seconded. The motion passed unanimously. Director Mark Pappas closed the public hearing.

Vice President Mark Pappas administered the Oaths of Office to newly elected Director Garth Hein, re-elected Director Richard Kramer, and re-elected Director Stephen Loo.

The April 25th, 2018 minutes were reviewed with no changes noted.

- ❖ Director Steve Loo moved to approve the April minutes. Director Rick Kramer seconded. The motion passed unanimously.

Discussion of Financials: Todd noted that the financials were on track except for the truck maintenance line item. He explained that this will increase once we find a full-time mechanic to take care of our regular truck maintenance. Jed noted that we were looking into a few options for a full-time mechanic. Garth asked what the other Districts were doing for a mechanic. It is explained that they are in the "same boat" as we are. Garth asked if there was anything the County could do to help us with this issue. This option was discussed. Todd pointed out the money he moved from the Impact Fund to the General Fund to pay for the applicable features of the new 481.

- ❖ Director Steve Loo moved to approve the bills. Director Garth Hein seconded. The motion passed unanimously.

Chief's Report: It is noted that we are 10% ahead on calls than we were last year at this time. Garth added that an increase in calls of only 8-9% a year means a double in calls every 8 years. Todd shared that the 2015 International Building Codes had passed and told the Board that he had a long conversation with the Grand Gazette in order to help clear up any misconceptions the public may have over the code passing. We do not have a full-time County Chief Building Official, so the Community Development Director will take on the code's enforcement. Todd moved onto discussing Gallagher. He passed out a chart that showed the 8 property codes our County has. He explained what percentage of tax revenue each one generated. Todd also reiterated the fact that the RAR re-assessment will not be frozen as was recently proposed in legislation. We need the assessed value of property to keep increasing if we are going to break even with revenues or the District could be hit hard. Todd ended noting that the audit was underway with no issues, we are still researching the purchase of a new pick up, the Tabernash Water System was christened, and that Mountain Mutual Aid should be in place by May 15, 2018.

Fire Prevention Report: Dennis remarked that there has been a small lull in new construction. He has been busy instead with existing buildings, plan reviews, and dealing with the grand opening of the Headwaters Ecological Event Center on Saturday May 26th. They have not passed their final review yet and there are several hazards that need to be addressed before opening to the public. Sprinklers, alarms, and exits are in place but where you exit needs mitigation for safety. They do not yet have their Certificate of Occupancy either. Dennis informed the Board and Staff that Igadl now has a working Knox box. The last one did not open the door it was next to. The Board of County Commissioners adopted the 2015 International Building and Fire Codes with unanimous agreement from all three commissioners. It should go into effect in 30+ days.

Training Coordinator Report: Jed gave the report in Steve's absence. Jed explained that we currently have 8 probies with 3 graduating in the next few weeks. We have brought on 6 new volunteers for a total of 48 current staff and volunteers. Garth asked what it takes for a volunteer to complete their probationary period. Jed explained that it was a mixture of time and skills. They have to complete their Fire One Certification and Haz Mat within the first year, along with 12 truck details and 75% attendance at District Trainings. Our task book is in tandem with the State's JPRs. If they come to the District already having their Fire One Certification, they can graduate the probationary period within 6 months contingent on proving their skills. Jed starts the new volunteers with a full month of intensive training so that they can get their pagers. The probationary period does not have to take a year. If you are able to complete the required trainings and you are motivated it can take less than a year. Training this last month included live fire, wildland command and control, wildland pumps, and mutual aid wildland training. Wildland Refreshers 130/190 and pack tests are being done this month. The District will be hosting Haz Mat Ops next month. Banning and Jeremy are still working on Officer Training. Clear Creek has done live fire training here with no charge from us. Adam and Steve traveled to Minnesota for a pre-construction meeting regarding the new 481. Ground ladder testing resulted in only one repair. Aerial testing is scheduled for May 24. Researching a new 475 still. Generator service is scheduled. 492 AC compressor failed and was repaired. 481 heat exchange failed, we are waiting on the correct part. 472 was transitioned back to a type 6 wildland truck. Todd and Jed talked about the recent hose testing and the failures that were encountered. They were not catastrophic but are "soaking and seeping." New hoses are ordered while others will be repaired.

Director Mark Pappas asked if there was any public comment. Peggy welcomed Garth to the Board. Everyone thanked Peggy for her years of dedication and service to the Board of Directors of East Grand Fire.

Board Business / Action Items: Mark Pappas opened the discussion with the adoption of the new Fire Prevention Bureau Fee Schedule. Dennis requested approval from the Board to implement the new fee schedule. He explained that it was just a basic increase in fees in place for this year only. He will propose a more comprehensive fee schedule revision after he is done compiling research regarding how other, larger, District's fee schedules are structured. This will be presented for 2019. We need a fee schedule that will coincide with the true costs incurred by the District to operate the Fire Prevention Bureau. For example, other Districts charge on occupancy rather than just a flat fee. Dennis is also looking at the possibility of separating the permitting fee from the plan review and inspection fee.

- ❖ Director Steve Loo moved to approve Resolution 2018-05-23-01 A Resolution of the East Grand County Fire Protection District Amending Plan Review and Inspection Fees. Director Garth Hein seconded. The motion passed unanimously.

The amended plan review and inspection fees will go into effect the next business day, Thursday May 24th.

Kristen explained that the March 21st Cash Flow Impact Fee numbers needed to be amended. It was a typographical error in the numbers that was caught while preparing the numbers for this month's meeting.

- ❖ Director Mark Pappas moved to amend the March 21st Cash Flow Impact Fee numbers. Director Rick Kramer seconded. The motion passed unanimously.

Kristen told the Board that she has registered two for the SDA Regional Trainings in June. Mark says he will attend with Kristen. Kristen asked for a head count for the SDA Conference in September.

- ❖ Director Steve Loo moved to adjourn the meeting. Director Rick Kramer seconded. The motion passed unanimously.

The Board meeting was adjourned at 20:06 pm.

Frank Dominguez

Rick Kramer

Garth Hein

Mark Pappas

Steve Loo